

**Town of Richmond
Town Board Meeting
8690 Main Street, Honeoye
August 26, 2025**

**Supervisor Daryl Marshall
Councilman Devan Cornish
Councilman Stephen Barnhoorn
Councilman Randy Deck
Councilman Scott Flynn**

10 Residents and Guests in attendance

7:00pm Supervisor Marshall opened the Town Board Meeting with the Pledge of Allegiance.

Privilege of the Floor:

**Honeoye Main Street Committee
Lynne Ciolek**

-Gave some 2026 budget information to the Town Board.
-Supervisor Marshall will also be meeting with the advisory committees to work on their 2026 budgets.
-Lynne has been trying to get information on how much money she still has left on her budget line to spend for 2025. Supervisor Marshall said the bookkeeper is working on this.

Karen Sloane

I would like to compliment both Maureen McCarron and Andrea McIntosh for their excellent leadership and vision for organizing and managing the Childrens' Garden Camp at the Community Garden this past July! This opportunity was completely free of charge for the children in the area due to a grant that Maureen applied for and won. There were two sessions this year with the younger campers attending the morning session and the older campers attending in the afternoon.

I had the privilege of volunteering on Thursday at the Garden Camp with some fellow Lake Country Garden Club members. We all enjoyed teaching the campers about the structures and functions of flowers, as well as the art of flower arranging. Each camper brought home a lovely arrangement that they created. The campers also made a leaf print to frame and bring home!

Maureen and Andrea had a program theme each day including seeds, bugs, flowers and others with featured volunteer guest speakers and activities. The sessions always included a cool drink and healthy snack. When I was there, I observed happy campers smiling, laughing and learning about nature. We are so fortunate in our community to have this Camp Opportunity for our children and these wonderful adult volunteers who are willing to give of their time and talents.

Cheers and Kudos to Maureen and Andrea!

Jim Huntington

-Spoke with Pam Helling to see if she could help regarding DEC restrictions on clearing out of Mill Creek. He requested whoever put in the request to please reach out to her as she hasn't heard anything about it yet. Supervisor Marshall said there is no permit yet for phase 3 as we are still in the planning phase.

**Supervisor Updates
Supervisor Marshall**

Ontario County Agreement for handicap parking and sidewalk improvements at Gazebo – The paperwork has been signed. The county will start the processing agreement. The sidewalks will probably not start until the spring.

Mill Creek/Honeoye Outlet Master plan:

Phase 1 – Project is completed.

Phase 2 – Channel has been cleaned.

Phase 3 – We received the grant to develop the plan & MRB is currently working on.

NRCS – We are in the planning stage. Funding has been restored.

Honeoye Creek Flood Plain Mitigation – This is related to the great lakes water shed study. This is a follow up with potential solutions for work to be done and funding. We have started to meet.

FEMA – Flood plain maps: They're following through with the concerns of the impact of hurricane Agnus on our flood rates.

Sidewalk project – substantially completed.

HCS monthly meeting – We renegotiated the new lease.

EV Charging station – We have received the contract and as soon as it is signed, they will start asap to put it in. It will cost the town \$2468.50.

Councilman Barnhoorn motioned to authorize the Town Supervisor to sign for the EV charging station.
Councilman Deck 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Aye
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Historical Society Museum expansion – It is moving along.

Electric sign in front of Town Hall – Quotes for the sign and the electric for out front of the Town Hall were looked at by the Town Board.

Councilman Deck motioned to spend no more than \$26,000.00 to Ewing Graphics for a 3x8 electric sign, double sided.

Councilman Barnhoorn 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Aye
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Councilman Deck motioned to add the electric in the amount of \$909.50 with Ash Electric.

Councilman Cornish 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Aye
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Supervisor Marshall motioned to wave the fee for permits for the EV charging station and the electric sign.

Councilman Barnhoorn 2nd

All in Favor

Cell tower site – Received a call about possibly putting a tower at the highway facility.

Town newsletter – The next deadline is coming up in 2 or 3 weeks.

Veterans Banners – We have put up 26 banners. It is put on hold for the rest of this year.

MRB Grant application for Sandy Bottom Park Masterplan – The application has been submitted.

New Business

Supervisor Marshall

MRB Training Sessions – The Town Board has decided to have everyone do the training on their own.

MRB wants \$1400.00 for 2 hours of training for each of the Planning Board and the Zoning Board of Appeals. Each Board member needs 5 hours of training. It was said that MRB does do virtual classes and NYMIR also offers on demand classes.

MRB is doing an advisory grant workshop at the September 23rd meeting at 7:00pm.

Article 7 representation contract – A retainer needs to be signed.

Councilman Barnhoorn motioned to authorize the Town Supervisor to sign the retainer with Chalifoux Law PC to represent the town in connection with the assessment matter that is filed against the town regarding to Article 7 of New York Real Property Tax Law.

Councilman Cornish 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Aye
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Four Culverts – We need to sign the grants that MRB submitted.

Councilman Barnhoorn motioned to authorize the Town Supervisor to sign the professional services with the MRB Group the 2025 WQIP grant administration covering Abbey Road culvert, Big Tree, Cole and Allens Hill.

Councilman Flynn 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Aye
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Checks to prepay – Williamson Law in the amount of \$602.00 (yearly but need check before they can update) and Honeoye Central School in the amount of \$7011.71 (July highway fuel and rent).

Councilman Barnhoorn motioned to pay \$7613.71 to Williamson Law and Honeoye Central School as presented above.

Councilman Cornish 2nd

Roll Call was performed by Tracy Lortscher, Richmond Town Clerk

Councilman Cornish	Aye
Councilman Barnhoorn	Aye
Councilman Deck	Aye
Councilman Flynn	Aye
Supervisor Marshall	Aye

Cameras for brush pit – Kyle looked into cameras for the brush pit. Commercial vehicles are not supposed to be allowed but we are having problems with all that is left behind by them. This is for residents and there are restrictions. Cameras are \$74.94 each and \$10.00 monthly cellular fee. We would like 2 cameras.

Councilman Deck motioned to accept the contract with the cellular company.

Councilman Barnhoorn 2nd

Councilman Cornish In Favor

Councilman Barnhoorn In Favor

Councilman Deck In Favor

Councilman Flynn Nay

Supervisor Marshall In Favor

8:22pm

Councilman Barnhoorn motioned to go into Executive Session regarding employment history of a particular individual.

Councilman Cornish 2nd

All in Favor

8:53pm

Councilman Barnhoorn motioned to come out of Executive Session

Councilman Deck 2nd

All in Favor

No comments or motions made.

8:53pm

Councilman Barnhoorn motioned to adjourn the Town Board Meeting.

Councilman Flynn 2nd

All in Favor

Next Town Board Meeting

September 9, 2025

7:00pm

Respectfully Submitted,

Tracy Lortscher, Richmond Town Clerk

Date