

Town of Richmond
Tuesday February 8, 2022
7:00pm
Town Board Meeting
8690 Main Street, Honeoye, NY 14471

Supervisor Daryl Marshall

Councilwoman Linda Grace

Councilman Stephen Barnhoorn

Councilman David Baker

Councilman Devon Cornish

15 Residents and guests in person

2 Virtual Residents

7:00pm Supervisor Marshall opened the Regular Town Board Meeting.

Public Hearing:

Nicholas Hallett

Eagle Scout Troop 521

Nicholas is looking to help out Honeoye Junior Baseball by building a 6x6 shed with big barn doors to store the pitching machine. He is working with Wards and he is looking for help with the funding by the town for \$1100.00. Supervisor Marshall said we support Eagle Scouts but usually the scout will get any other donations first than he can ask the board for the balance of the funds needed. Nicholas will see what he can get for donations first.

Bill VanDusen

5586 Wilson Point

Bill supports the CCA Program we are discussing tonight and the Community Garden. We thank you for supporting our communities for caring for our earth.

Andrea McIntosh (virtual)

5109 East Lake Road

Community Garden/Earth Care

Andrea said the Community Garden is moving along with in \$200.00 of the original budget she showed the board previously. She will send the board the budget and the whole package of information.

Supervisor Marshall read an email from Nancy Prowell regarding passing safe city policies this year.

Glenn Weinburg (virtual)

Joule Community Power

Supervisor Marshall said he is meeting with Abundant on 2/9/2022. They should complement your program, it is not a replacement. We are led to believe we can get both discounted rates. We should all be working together.

Glenn spoke with Town attorneys, Councilman Baker and Councilman Barnhoorn and agrees with complimenting each other not competing. No restrictions for signing up for this program. CCA works with the Solar in town. A Resolution is in place tonight to move forward with the CCA program per Supervisor Marshall after our attorney looking it over.

Councilman Barnhoorn read the town bills out loud and motioned to pay the bills in the amount of \$66,330.18

Councilman Baker 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Councilman Barnhoorn motioned to approve the January 11, 2022 & the January 19, 2022 Meeting Minutes

Councilman Baker 2nd

All in Favor

Councilman Baker motioned to approve the February 1, 2022 Meeting Minutes

Councilwoman Grace 2nd

Councilwoman Grace In Favor

Councilman Barnhoorn Abstain (absent)

Councilman Baker In Favor

Councilman Cornish In Favor

Supervisor Marshall In Favor

Councilman Barnhoorn motioned to approve the Monthly Report of the Supervisor

Councilwoman Grace 2nd

All in Favor

Planning Board

David Richardson

A The Bird house, property division– approval public hearing in February

B Sub Division for property owned by Hilda Schultz on county road 15-approved unanimously.
Public hearing in February

C Dog grooming and Barkery – Not making on site. Approved unanimously

On the books now, any separating of property must now have a public hearing per state statute.

Discussed the November and December meetings will be a week early this year due to holidays.

Zoning Board

Councilwoman Grace

January meeting discussed the deck for property 5270 Cottage Code. The county denied their variance, so it needed a super majority in order to pass, there was not a super majority. Some of the members haven't visited the property and were unclear on what was happening there. The chairman on Feb 1st had a special meeting to reopen this variance and have a public hearing. This will be done on Feb 15.

Lake Quality

Honeoye Lake Watershed Task Force

Terry Gronwall

Honeoye Lake Watershed Task Force February 2022 Update

1. The Honeoye Lake

- a. The lake was completely ice covered on 1/11/22. Last year ice in was 1/9/21.
- b. ~14 inches of ice on February 6th.

2. HLWTF Quarterly Meeting on 1/13/22

- a. HLWTF project updates, new grant proposal updates, and conducted normal business.

3. Our New York State WQIP Grant Funded Projects

- a. Ontario County/HLWTF NYS DEC WQIP Aeration Engineering Planning Grant
 - i. Princeton Hydro (PH) aeration project update.
 - 1. Betsy Landre and I met with Chris Vastola, Kris Singer, Daryl Marshall, and Dave Baker on January 25th to review the PH aeration system recommendations. Lots of good feedback.
 - 2. Expect to get final PH draft document in late February.
 - 3. Once PH, DEC, and our local committee reach closure on the aeration system design we plan to hold a virtual public information meeting.

4. FLCC Speaking of Nature Virtual Presentation at 6:00 PM on February 24th

Code Review

Councilman Barnhoorn

Code Review Report – January 8, 2022

Both the updated Solar Code and the amended Intent language section to the (A) Agricultural District were mailed (certified) by Tracey! Thank you, Tracey, as well as to Linda for assisting her in the filing process. Hopefully, we'll hear back soon from Albany.

This month, I plan to attend both the meetings of the Zoning Board of Appeals and Planning Board to ascertain who has what Code Book. A few years ago, Linda kindly put together a spreadsheet with corresponding numbers to track the people with Code Books. Unfortunately, there are a number that are unaccounted for, and as I explained at the last Town Board meeting, it was during one of the last updates that certain people discarded the title page that had a number assigned. This makes the process that much tougher because there are updates that need to be distributed.

As soon as I know who has what, hard copy updates from General Code will be distributed by Yours Truly. If I learn through the census of Code Books there are no numbers, one will be assigned, and it will be given to the Town Clerk so the information can be entered into the spreadsheet. Going forward, no one should be discarding the title page with the number printed on it.

One another note. I would like to be assigned a Zoom user account through our existing license. How do I go about obtaining one? Out of an abundance of caution due to COVID, I would like to

reconvene the Code Review Committee virtually as soon as I know how to operate the host function of our Zoom account.

Thanks!

Steve Barnhoorn
Chair, Code Review Committee

Tracy handed me a letter tonight from the Secretary of State saying Law 1 and Law 2 were filed on 1/27/22 and are now laws.

Parks and Recreation

Councilman Cornish

No meeting has happened since the last Town Board Meeting. Their next meeting is 2/14/2022.

Supervisor Marshall spoke regarding the status of walkways. Closed due to safety concerns. Closed before, was fixed up and thought concerns were gone. A letter was received and with this letter we have no other recourse but to close down the walkways until full report of their condition is done. A construction engineer says if it is as bad as it appears to be it may be better to rebuild them instead of getting a report about fixing them. May have money from the treasurer office to take care of this. We should move forward to have design work done for the bridges. All agreed to get a proposal for the bridges/Walkways. Safety comes first and we will work around it. It is a priority for Parks to take care of.

Comprehensive Plan

Councilman Baker

Comprehensive Plan Update

February 8, 2022

Agreement for services with OCP should have been approved at last Supervisor's meeting.

Councilman Cornish and I met online with Linda Phillips from OC Planning to discuss work of previous committee. We have been exchanging documents. Linda will act as facilitator for the project. Organizational meeting to be held at Town Hall on March 14, 2022 from 6:30-8:30 PM. Advisory committee will meet as needed to review and comment on work as it progresses. Anticipate one year for the process.

Advisory Committee:

Linda Phillips – Ontario County Planning Department – Facilitator

Councilman David Baker – co-chair

Councilman Devan Cornish – co-chair

Robert Sloane – community representative

Ed Jackson - community representative

Nancy Prowell – community representative

Andrea McIntosh – community representative

David Richardson – Richmond Planning Board Chairperson

David Lortscher – Business representative and Richmond Planning Board member

Scott Gillen – Business representative and Richmond Planning Board member

Jared Ransom – Zoning Board of Appeals member

Should wrap up before this time next year.

Honeoye Community Events

Councilwoman Grace

Events Report

February 8, 2022

Upcoming Event

Rally Round the Valley:

1. To be held at Sandy Bottom Park with use of the enclosed pavilion
2. Double check there are no conflicting events on Friday, April 22nd and Saturday April 23rd
3. We need to make sure the course is safe (doesn't include the boardwalk)
4. They are requesting help with the parking

Future Events

1. July 3 Fireworks
2. Christmas in Honeoye

Groundwork

1. Compiling a list of all organizations and businesses in Richmond
2. Emailing a letter inviting all groups to reach out to us with any events just to keep us in the loop, to ask for assistance or for facility use
3. Preparing a future meeting for anyone interested in planning and participating in Christmas events for 2022

Respectfully submitted

Linda Grace

IT Committee

Councilman Baker

IT Update 2-8-2022

Phone system- Have nearly complete the programming of the Ring Central Phone system in conjunction with Layer 3. Porting of existing phone numbers from Empire to Ring Central will be submitted in the next few days. Porting process can take from 1-4 weeks. There will be no interruption of service during the transfer. Layer 3 will help with transfer and training. Town's main number will be 229-5757. Most existing department numbers will remain as direct dial. We will have additional unused numbers as we can reduce or eliminate fax numbers.

Server – Server will be installed 2nd week of March. Layer 3 personnel will be onsite. Anticipate 2 days to complete. Need to work with employees to create files for transfer to the server.

Town Board - I have asked Layer 3 to price out laptops for Town Board members. TB members will not have access to town server due to security issues with using personal computers to access network files.

TB members should not be using personal computers for Town business purposes due to potential problems in the event of litigation. Town files n personal computers would need to be protected and preserved in the event of litigation. Access to files stored on the personal computer must be granted to litigants. Preservation and conservation of town records necessary. Any municipal document or correspondence produced as a matter of Town business are required to be preserved as they are public records. Any email or work product produced on a personal computer would need to be transferred to the Town server and preserved for a specified period of time.

Recreation Department

Holly Stoddard

RICHMOND RECREATION
TOWN BOARD REPORT

FOR RICHMOND REC. DEPT.
FOR
TUES. FEB. 8TH, 2022

REC. ACTIVITIES FOR: FEB. 2022/MARCH 2022:

-MECHELE SHUMWAY HAS AEROBICS GOING

- MONTHLY SENIOR EVENTS FEB. 16TH SPRING CRAFT & GAMES & MARCH 16TH
- MEETING WITH ROTARY ON NOV. 8TH IN ORDER TO OBTAIN A GRANT FOR OUR SENIOR CITIZEN ACTIVITIES & MET AGAIN ON DEC. 13TH, MEETING AGAIN ON JAN. 24TH WITH RESULTS OF THE SENIOR SURVEY & LETTERS OF SUPPORT FOR THE GRANT, MEETING AGAIN ON FEB. 21ST
- OFFERING A COMBO JAZZ & BALLET CLASS IN JAN. FOR 1ST-5TH GRADES-MARCH 2022
- PRE-DANCE CLASS FOR PRE-K/K IN JAN. 2022-MARCH
- ADULT BALLET IN JAN.-MARCH
- BOY'S GLOW LEAGUE FOR 5TH/6TH AND 3RD/4TH GRADE TEAMS WILL START PRACTICES AND GAMES IN DEC.-MARCH 2022
- GIRLS GLOW LEAGUE FOR 5TH & 6TH DEC.-MARCH
- WE HAVE 10 TEAMS FOR WOMEN'S VOLLEYBALL STARTING IN JAN.-MAY 2022-STARTED ON JAN.3RD
- CHEER STARTS JAN. 15TH INTO FEB. FOR PRE-K -6TH GRADES KIDS WILL CHEER ON FEB. 5TH AT NOON IN ELEM. GYM AT REC. BOYS BASKETBALL GAME
- FEB. BREAK ACTIVITY BAGS WILL BE SENT HOME WITH EACH ELEM. CHILD
- WORKING & WAITING TO HEAR BACK FROM THE SENECA SIBERIAN HUSKY CLUB OF ROCHESTER AREA ON A SLED DOG DEMO/EVENT FOR THIS WINTER. THE LADY WHO OVERSEES EVENTS FOR THE CLUB PUT OUT ANOTHER EMAIL TO THE MEMBERS LAST WEEK. IF THIS DOES NOT PAN OUT MY FRIEND IN NH WILL DO A ZOOM DEMO AND I COULD BRING MY DOGS FOR PEOPLE TO SEE A SIBERIAN HUSKY. PETA HAS BEEN A BIG ISSUE IN THE SLED DOG COMMUNITY WHICH IS PART OF THE REASON PEOPLE ARE HESITANT TO DO PUBLIC PRESENTATIONS. PETA FEELS SLED DOG RACING IS ABUSE.
- SOFTBALL IS PLANNED FOR THE SPRING/SUMMER OF 2022
- MARCH 12TH FREE IRISH DANCE CLASS FOR AGES 5 -ADULT

Highway Department

Tom Fleig

Tom looking for ¾ or 1 ton pickup truck

Councilman Baker motioned to allow bid to be released for a new replacement for car 1 for the Hwy department

Councilman Cornish 2nd

All in Favor

Approval to get a new truck – it will take 1 to 3 years to get

Councilman Baker motioned for Supervisor Marshall to sign a letter of intent to Regional Int'l 1000 Lehigh Station Road Henrietta NY for a 2024 dumptruck with a plow on it for a cost of \$231,834.48 (total package including plow)

Councilman Barnhoorn 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Tom wants to upgrade from 1965 forklift to a 1986 forklift. It does not come with a propane tank. Tom is going to see if they will throw it in with forklift, if not it will be another \$300.00 for a tank. It will have new tires and fresh coat of paint on it before delivering it.

Councilwoman Grace motioned to purchase a used 1986 Clark model GCS535 \$6500.00 forklift to possibly have a propane tank.

Councilman Barnhoorn 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Councilman Barnhoorn motioned to declare the 1965 forklift as surplus and have it post to Auction International for bidding.

Councilman Cornish 2nd

All in Favor

Escalator is up for replacement in 2023-wrote up with a trade in and without a trade in. Looking at the same machine. Should we move forward or wait until next year? May want to move up. We are looking at a 6 month turnaround.

Supervisor Marshall motioned a letter of intent to buy a 2012 N316 Cat Excavator (We will let them know in March if the old one will be traded in or auctioned).

Councilwoman Grace 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Towing of vehicles during snowstorms. Case by case will be decided by Highway Superintendent if vehicles need to be towed. If it a public safety issue, then measures should be taken. Ontario Sheriff will no longer be making the calls to the tow companies but will assist in contacting the owner's prior.

A turnaround on South Frost Hollow Road was in discussion regarding plowing. The individual had millings and may have lost it due to plowing. Tom said Nothing is allowed 100 ft of the right of way. There is also a cargo container there now. Town Board to look into the deeds and possibly the surveyed property so we can get this resolved once and for all.

Building and Grounds

Supervisor Marshall said Pete did a good job filling in for Scott during the last storm.

Code Enforcement

Spencer Shumway

Spencer needs the 20 hour position filled that was vacated in January.

Councilwoman Grace motioned to advertise the part time Code official and to explore the Ontario County Options of contracting someone part time as well.

Councilman Barnhoorn 2nd.

All in Favor

Richmond Code Enforcement Office

Monthly Report to the Town

Board January 2022

- **OUTSTANDING PERMITS:** At the end of this month, there were sixteen outstanding permits thirty months old or older. There are ten permits that are over the three year limit. Eight of these permit holders have extended for another year. I ask that this permitting process be reviewed. Town Code states that permits are only good for three years, but the fee schedule states otherwise. Would anyone care to comment on this?
- **FIRE AND SAFETY INSPECTIONS:** There were no new F&S inspections conducted this month. As you all should know, Tim, the Deputy Code Official, is no longer working out of this office. I strongly urge the board to move on advertising for this position to be filled sooner, rather than later. My belief is that the twenty extra hours assigned to the Deputy, was and is crucial, to performing these inspections. The extra workload will only accumulate with time.
- **FEES COLLECTED:** There were six building permits issued this month. A total of \$1,269.30 in fees was collected by the Building and Zoning Department for these permits. Project estimates for these permits came to \$818,500. An additional \$27.75 was collected for permit renewals or additions to existing permits. This office also took in \$155.00 for a Site Plan review and a minor subdivision. This brings the total fees collected to \$1,452.05.
- **CERTIFICATES OF OCCUPANCY OR COMPLIANCE:** Eight permits were completed and issued certificates this month.
- **VIOLATIONS OR COMPLAINTS:** There was one violation issued this month and I have yet to hear back.
- **REQUEST FOR INTERPRETATIONS:** There were two new requests for interpretation this month. One was for a Site Plan review and the other was for a Minor Subdivision
- **OTHER INFORMATION:** Abundant Solar seems to have slowed down a bit with the weather turning colder these days.

Tracy Lortscher

Disbursements for January were \$3644.80

Spoke to the board regarding getting a phone call from a Boy Scouts troop to use the Town Hall for weekly meetings. Tracy tried to call before the meeting and was unsuccessful of getting ahold of them. She is going to get more information and bring it back to the board. The problem would be getting things locked up and alarmed after their meetings.

Assessor**Lisa Bennett**

Councilman Baker said Lisa is willing to come to the March meeting to discuss the assessments before they go out and everyone gets them. People may get sticker shocked when they open up their letters. This way we know how to reply to people's questions when they start asking.

Assessor Office**Town of Richmond****Assessor's Office****8690 Main Street****PO Box 145****Honeoye, NY 14471****585-229-5757****assessor@townofrichmond.com****Assessor's Office Report**

January 2021

To: The Richmond Town Board Members

- 1) Processed transfers, forward copies to CEO & Town Clerk
- 2) Transmitted sales to the State
- 3) Assisted in finding addresses for undeliverable bills.
- 4) Started reviewing subdivisions.
- 5) Ontario County Assessor's meeting was cancelled.

- 6) Returned calls and emails on various topics.
- 7) Continuing to process Exemption Renewals, all exemptions must be in by March 1, 2022, reminders will be mailed.
- 8) Building permits: continue to complete field review, updated system and property files and completed valuation
- 9) Continued with the 2022 reassessment projects. Notices will go out in mid-March.
- 10) Please see attached 2022 exemption questionnaire, for your review.
- 11) Board of Assessment Review has been notified of the annual training. They were also advised this will be a very busy year.

Best regards,
Lisa M Bennett

Supervisor

Board of Assessment Review – We need to advertise the letter of interest by March 1, 2022.

Councilman Barnhoorn motioned to we advertise that we accept letter of interests on assessment review and letters to be received by March 1 2022 by end of business at 4:00.

Councilwoman Grace 2nd.

All in Favor

Sidewalk project- Last DOT response was we need to modify push buttons at the cross walks. This will all add to the cost – Supervisor Marshall reaching out to DOT to get flexibility, maybe they can help us. There are things they didn't do when they put in the original crosswalks for us.

Video and Audio Upgrades to the Meeting Room – Video equipment will be hooked up on Thursday February 17, 2022 but Audio equipment is not ready yet so will have to be updated later.

Ashley Culvert proposal

We received a letter of the Water Quality Improvement Project (WQIP) grant for culvert replacement projects from MRB Group. This proposal is to assist the Town with the replacement of the culverts along Ashley and McClurg Roads with a total amount of \$79,600.00.

Councilman Barnhoorn motions to authorize Supervisor Marshall to sign proposal with MRB Group for professional services for the Ashley Road and McClurg Road culvert replacements for \$79,600.00.

Councilman Cornish 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Town of Richmond
Town Board Resolution
02 2022 23
Town Board Resolution
02 2022 23

RESOLUTION ACCEPTING JOULE ASSETS, INC. PROPOSAL TO BE THE TOWN'S COMMUNITY CHOICE AGGREGATION ADMINISTRATOR

WHEREAS, the Town of Richmond ("Town") adopted a Local Law to amend the Town Code at Part II "General Legislation," to add Chapter 103, "Community Choice Aggregation" in October of 2021 that authorized the Town to implement an energy Community Choice Aggregation ("CCA") program and to appoint a third party CCA Administrator; and

WHEREAS, the Town issued and advertised a Request for Proposals ("RFP") to select a qualified organization to administer the Town's CCA program; and

WHEREAS, the Town received one proposal in response to the RFP and seeks to accept the proposal from Joule Assets, Inc. ("Joule") it being the lowest rate and most beneficial to the Town; and

WHEREAS, the Town Attorney is authorized and directed to review and prepare a CCA Administrator Agreement ("Agreement") between Joule and the Town; and

WHEREAS, the Agreement shall have a term of eighteen months and may be extended or terminated as set forth in the Agreement; and

WHEREAS, the Agreement shall provide that the administrative fees shall not exceed the amount per kilowatt hour (kWh) set forth in Joule's proposal and the Town shall not be responsible for any of Joule's

fees for products or services and Joule may only collect payment from an Energy Supplier pursuant to supply contracts, if any, that may be accepted by the Town; and

WHEREAS, the Agreement shall provide that residents have the right to opt-out before the supply contract goes into effect and also have the right to disenroll from a supply contract that may be approved by the Town at any time thereafter with no penalty; and

WHEREAS, the Agreement shall meet the minimum insurance requirements recommended by the Town's insurance provider; and it is therefore

RESOLVED that the proposal of Joule Assets, Inc. dated January 10, 2022, is accepted and, upon approval of the contract by the Town Attorney, the Town Supervisor is authorized to execute two duplicate originals of the CCA Administrator Agreement; and it is

FURTHER RESOLVED, that the fully executed originals of the CCA Administrator Agreement shall be returned to the Richmond Town Clerk.

Councilman Baker motion to accept resolution

Councilman Barnhoorn 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

FEMA – are raising the elevation level and developing new flood insurance rate maps.

Resolution Audit of the Town Books

**Town of Richmond
Town Board Resolution
02 2022 20**

**RESOLUTION ACCEPTING ANNUAL AUDIT OF THE TOWN BOOKS FOR FISCAL YEAR 2021,
PRESENTED FOR EXAMINATION BY THE TOWN BOARD**

WHEREAS, New York State Town Law Section 123 requires that on or before the twentieth day of January,

each town officer and employee who received or disbursed any moneys in the previous fiscal year shall account with the Town Board for such moneys and shall produce all supporting books, records, receipts, warrants, vouchers, and cancelled checks or check images as authorized by General Municipal Law Section 99-b; and

WHEREAS, each town officer and employee, except a Town Justice, at the time of submitting his or her books and records, must file with the Town Board a statement in writing showing all receipts and disbursements for the previous fiscal year; and

WHEREAS, pursuant to the Uniform Justice Court Act Section 2019-a, it is the duty of every Town Justice, at least once a year and “upon the last audit day of such ... town,” to present his or her records and docket to the auditing board of the town (see also Town Law Section 123); and

WHEREAS, the Town Board of the Town of Richmond, met on Saturday, January 15, 2022, and examined all supporting books, records, receipts, warrants, vouchers, and cancelled checks or check images as authorized by General Municipal Law Section 99-b; and

NOW THEREFORE BE IT RESOLVED, after careful review, the Town Board of the Town of Richmond accepts the audit of the 2021 books that were presented for examination.

Councilman Barnhoorn motioned to adopt the resolution.

Councilman Baker 2nd.

Roll call vote was performed by Tracy Lortscher, Richmond Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Resolution Audit of the Town Justices’ Books

**Town of Richmond
Town Board Resolution
02 2022 21**

RESOLUTION OF JUSTICE AUDIT OF THE 2021 YEAR

WHEREAS, pursuant to the Uniform Justice Court Act Section 2019-a, it is the duty of every Town Justice, at least once a year and “upon the last audit day of such ... town,” to present his or her records and docket to the auditing board of the town (see also Town Law Section 123); and

WHEREAS, the books and records of the Town Justices for the year 2021 were audited and examined by

the Town Board of the Town of Richmond on January 15, 2022; and

WHEREAS, the court list agrees with the cash available; and

WHEREAS, the bank account is periodically reconciled, and deposits are made in a timely manner; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Richmond accepts the audit of the 2021 books presented for examination.

Councilman Barnhoorn motioned to adopt the resolution.

Councilman Baker 2nd.

Roll call vote was performed by Tracy Lortscher, Richmond Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Allen Hill Library -

Councilman Baker motioned to authorize Supervisor Marshall contract with the Allen Hill Library for services in 2022 to sign contract in the amount of \$19,100.00.

Councilman Cornish 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Inter municipal agreement

Councilman Barnhoorn motioned to authorize Supervisor Marshall to sign inter municipal contract for the Highway projects and maintenance for 5 years

Councilwoman Grace 2nd

Roll call vote was performed by Tracy Lortscher, Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

David Richardson Resolution

**Town of Richmond
Town Board Resolution
2 2022 22**

**DAVID RICHARDSON RETROCACTIVE APPOINTMENT AS
MEMBER OF THE RICHMOND PLANNING BOARD**

RESOLVED, that the Town Board of the Town of Richmond hereby appoints David Richardson as a member of the Richmond Town Planning Board, retroactive to January 1, 2021, for the term ending on December 31, 2023; and

BE IT FURTHER RESOLVED, this action is being taken to correct a clerical error and to ensure that the terms of office for Planning Board members are properly staggered; and

BE FINALLY RESOLVED, to preclude vacating this appointment, Mr. Richardson is hereby required to take the Oath of Office as soon as possible with the Town Clerk.

Councilman Barnhoorn motion to adopt the resolution 02 2022 22.

Councilman Baker 2nd.

Roll call vote was performed by Tracy Lortscher, Richmond Town Clerk.

Councilwoman Grace AYE

Councilman Barnhoorn AYE

Councilman Baker AYE

Councilman Cornish AYE

Supervisor Marshall AYE

Councilman Barnhoorn motioned to adjourn the Town Board Meeting

Councilwoman Grace 2nd

All in Favor

10:05 pm

Next regularly scheduled meeting:

March 8, 2022 at 7:00 pm

Respectfully submitted,

Tracy L. Lortscher, Richmond Town Clerk