

Town of Richmond
Town Board Meeting
Tuesday, May 12, 2020
7:00 pm
8690 Main Street, Honeoye, NY 14471
Meeting held via meet.exputo.com

Supervisor Daryl Marshall
Councilman Stephen Barnhoorn
Councilman David Baker
Councilman David Violas
Councilwoman Elizabeth Yockel

11 Residents and guests accessed remotely.

7:00 pm

Supervisor Marshall opened the meeting.

Privilege of the floor

(Comments received previously by email)

No comments were received.

Town of Richmond
Town Board Resolution
05 2020 39
Budget Transfers

Account Number	Line Item	Debit	Credit
A2680	Insurance recoveries	\$26,842.00	
A5132.2	Garage equipment		\$26,842.00
A7110.2	Parks Equipment	\$ 2,917.66	
A5182.2	Street Light Equipment		\$ 2,917.66
DA9730.6	Principal	\$57,000.00	
DA9730.7	Interest	\$ 4,668.00	
HH.9730.600.008	Allens Hill Rd Culvert BAN		\$61,668.00
A8010.1D	Code Office Clerk P/T	\$134.00	
A9050.8	Unemployment		\$134.00
Totals:		\$91,561.66	\$91,561.66

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Abstract 05 2020

Code	Dates	Fund	Amount
A	04/15-05/12/2020	GENERAL	\$ 100,690.46
DA	04/15-05/12/2020	HIGHWAY	\$ 10,089.02
SL	04/15-05/12/2020	STREET LIGHT DISTRICT	\$ 531.06
SW	04/15-05/12/2020	HONEOYE WATER DISTRICT	\$ 1,443.01
H8	04/15-05/12/2020	ALLENS HILL CULVERT PROJECT	\$ 241,863.61
		TOTAL	\$ 354,617.16

Councilman Barnhoorn motioned to approve **Abstract 05 2020**.

Councilman Violas 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Councilman Baker motioned to approve the minutes from March 20, 2020, April 14, 2020, April 22, 2020, and April 29, 2020.

Councilman Violas 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Board and Committee Reports

Planning Board Report

At the virtual meeting held on May 15, 2020, 3:30 pm:

- Public Hearing on the site plan for property owned by BK Ward Enterprises, LLC and located at 8982 County Road 15, Tax Map #121.00-1-34.000.
- Public Hearing on the site plan for property owned by Mill Creek Holdings, LLC and located at 8608 Main Street, Tax Map #136.00-1-70.110.

Zoning Board

At the virtual meeting held on Tuesday, May 19, 2020 at 7:00 pm:

- Public Hearing for applicant Erich Helbig for the property located at 8513 West Clairmont Street in the Town of Richmond, Tax Map #150.38-3-2.000 in the D District (Lakeside). Applicant is seeking Area Variances for the following additions:
 - Addition of a three car 26' x 36' garage from the north east corner of the existing structure
 - A 36 ¾' x 16' addition to the east side of existing structure
 - An 8'4" x 12' addition to the existing structure on the south east side
- Continued review
 - Applicant Abundant Solar Power for the property owned by Chris Development LLC located at State Route 20A in the Town of Richmond, Tax Map #135.300-2-43.11 in the G District (Commercial Light Industrial). Applicant is requesting a Special Use Permit to install a 42-acre 5.0 MW-AC solar farm on the eastern portion of the approximately 77.0-acre vacant commercial property. Zoning Code 200-50: Antennas, towers, windmills, solar energy systems. A Resolution Granting Special use Permit with Conditions Pursuant to Richmond Town Code §200-50 was adopted.

Lake Quality Report

Honeoye Lake Watershed Task Force

May 2020 Update

Honeoye Lake Watershed Task Force May 2020 Update

1. HVA April 25th Roadside Clean-up Update

- a. Due to COVID-19 pandemic the organized 2020 HVA Roadside Cleanup was cancelled.
- b. In its' place individual cleanup projects that a person could do on their own occurred. Trash collected was disposed of behind the Richmond Town Hall into the garbage truck between 8am - 12 noon on Sat, April 25th at no charge as was originally planned.
- c. The Honeoye Valley Association would like to thank all of the people that participated

individually in this endeavor to better our community as well as the Town of Richmond, the UCC of Honeoye, and West's Shurfine of Honeoye for their continued support.

2. HLWTF Web Site

- a. **Web site Development completed. Undergoing final review and editing. Expect to go live in mid-May. Then all members of the HLWTF can link to the new HLWTF web site for information on lake related projects.**

3. Weed Harvesting Program

- a. **Planning is underway to run our normal Weed Harvesting Program this summer focused on lake resident weed harvesting requests and targeted areas of dense aquatic vegetation based on our aquatic vegetation maps. Shoreline weed fragment pick-up will be available via lake resident request too.**

4. Governor's \$6SM plan to address blue-green algae issue in 12 high priority lakes

- a. **Our partners were awarded these HABs Action Plan related WQIP grants Dec. 2018:**
 - i. **Custom conveyor for shoreline weed pick-up barge - OCPD \$41,250**
 - 1. Custom conveyor fabrication by Alpha Boats in Weedsport is on hold due to covid-19 concerns.
 - 2. Therefore, custom conveyor won't be available for use this summer.
 - 3. Delivery TBD.
- b. **OCPD in behalf of the HLWTF was awarded a WQIP Planning Grant (\$30,000) for an aeration destratification system in December 2019. This grant funding covers detailed system engineering, cost estimates, operating costs estimates, etc.**
 - i. **Two qualified RFP consultant proposals were received on April 30th.**
 - ii. **These two proposals will be evaluated by OCPD, HLWTF, OCSWCD, FLCC & Cornell researchers.**
- 111. **Ontario County will need to negotiate a grant contract with New York State before grant funding can be obtained in the May-June timeframe.**
- c. **OCSWCD would be planning on submitting a DEC WQIP grant this summer for erosion control mitigation projects in the Honeoye Lake watershed.**
 - i. **If you have erosion control projects in the Honeoye Lake watershed identified in the Town of Richmond, please let Megan & Katie, OCSWCD and me know so we can include them in this grant application.**
 - ii. **The Town of Canadice has identified two projects for this grant submission:**
 - 1. Re-engineering and installation of a stormwater crossing for Curtis Road.
 - 2. Flexamat material for roadside ditch stabilization along Canadice Hill,

Cratsley Hill and Jersey Hill Roads.

- d. HABs Action Plan Funding Remains a challenge
 - i. The 12 Governor's HABs Lakes will receive 3 grant scoring bonus points
 - ii. Issue - Reimbursement grants with 25% local match required.

Code Review Committee

Councilman Barnhoorn

- Local Laws 1 & 2 are on file with NYS.
1. A Local Law To Amend the Richmond Town Code At Part II "General Legislation," Chapter 162 "On-Site Individual Wastewater Treatment Systems," Article III "General Regulations and Requirements" And Article V "Requirements for Existing Wastewater Treatment Systems" to Permit Inspections by Registered Inspectors, to Clarify the Town's Role in Inspections and to Change Reporting Requirements.
 2. A Local Law Establishing a Temporary Land Use Twelve (12) Month Moratorium Prohibiting Large-Scale Battery Energy Storage System Installation(s) within the Town of Richmond.
 - Local laws 3 and 4 were given to the Board for their review.
 3. A Local Law to Amend the Subdivision Rules and Regulations of the Town of Richmond.
 4. A Local law to Repeal Chapter 50 (Planning Board and Zoning Board of Appeals) of the Code of the Town of Richmond and to Amend the Zoning Law of the Town of Richmond.

**Town of Richmond
Town Board Resolution
05 2020 40**

**RESOLUTION TO CORRECT A SCRIVENER'S ERROR IN ZONING MAP
FOR THE TOWN OF RICHMOND**

WHEREAS, due to a Scrivener's Error, the Official Zoning Map adopted per Local Law 3-2019 there was a portion of the F Industrial District mistakenly included in the B Residential District; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Richmond hereby corrects a Scrivener's Error for the aforementioned parcels, and these depicted parcels shall be restored to their original zoning classification in the F Industrial District as was depicted in Previous Official Zoning Map dated March 6, 2017, effective the date of the adoption of this Resolution; and

LET IT BE FURTHER RESOLVED, that a copy of this Resolution be forwarded to Terry Saxby, Ontario County Planning Department, Spencer Shumway, Town Code Enforcement Officer, and Linda Grace, Town Clerk.

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilwoman Elizabeth Yockel 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Parks and Recreation Committee

Councilwoman Yockel

- 500 stems were planted on the north trail in Sandy Bottom Park. The volunteers remained socially distant during the planting. The trees have been tubed and staked.
- Thanks go out to the volunteers for their hard work, and to Ontario County Soil and Water Conservation District for donating the trees.
- The committee is working on their Park management Plan; looking at long term invasive species management.

Comprehensive Plan Committee – No meeting

Honeoye Hamlet Active Transportation Study

- The steering committee meets Thursday, May 14, 2020 at 1:00 pm.
-

Honeoye Community Events Committee

July 3rd Fireworks Discussion

- Due to the unlikely event that Stage 4 of the Governor's matrix for re-opening the state is in place by July 3, 2020 and that Young Explosives is in need of a commitment by mid-May, canceling the fireworks at Sandy Bottom is necessary.

Councilman Baker motioned to cancel the July 3, 2020 fireworks in compliance with Governor Cuomo's Executive Order for re-opening during the COVID 19 crisis.

Councilman Barnhoorn 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye

Councilwoman Elizabeth Yockel Aye
Supervisor Daryl Marshall Aye

- Also noted – the Memorial Day Parade sponsored by the Honeoye American Legion has been canceled. No community events that would draw large crowds are being held.

•

Superintendent/Director Reports

Recreation Department Report

(Director Holly Stoddard)

Ongoing Activities

- Due to COVID 19 restrictions, 4 weeks of activities for kids and adults have been posted online.
- Aerobics is on hold until further notice.

Upcoming Activities

- Swim lessons for 2020 from June 8-19th at the Bristol 4-H Camp pool are questionable.
- Men's and Women's Softball Leagues
- Summer Recreation Programs
- We are waiting on the Governor's decision on opening Sandy Bottom Beach
- Plans are in place if we are allowed to hold summer activities

Highway Department Report

(Superintendent Thomas E. Fleig)

- The damaged salty and sand building has been repaired.
- Compensatory time for Highway employees may be banked up until June 1. Due to the changed work schedule during the COVID 19 pandemic, the employees would like to extend the time they can use it until July 1, 2020.

Councilman baker motioned to extend the Highway Department employees' use of Compensatory Time from June 1, 2020 to July 1, 2020.

Councilman Barnhoorn 2nd.

Councilman Stephen Barnhoorn Aye
Councilman David Violas Aye
Councilman David Baker Aye
Councilwoman Elizabeth Yockel Aye
Supervisor Daryl Marshall Aye

- Discussion began regarding old steel and hopper to be declared as surplus and sold.

Councilman Barnhoorn motioned to schedule a Town Board Meeting for Wednesday, May 27, 2020 at 7:00 pm.

Councilman Violas 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Councilman Barnhoorn motioned to declare the steel and hopper as surplus and to post on the Town website for sale with bids. All bids must be received by 3:00 pm on May 27, 2020.

Councilman Violas 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

- Due to ongoing repair issues, the boom mower needs to be replaced.

Councilman Violas motioned to approve the boom mower head replacement at the Sourcewell cost of \$13,040 including a \$1000 discount and ship[ping to funded from Account DA5130.4.

Councilman Barnhoorn 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Buildings and Grounds Report

(Groundskeeper Scott Harris)

- The brick walkway at the Veterans' Memorial has settled and deteriorated. It is important to keep the memorial in good repair for safety and to show respect for the Veterans it honors. Supervisor Marshall has spoken with the American Legion about the Town's intent to repair it. Councilman Violas and Councilwoman Yockel suggested a "Buy a Brick" fundraising program for the repairs. Supervisor Marshall believes the maintenance is a responsibility of the Town and has acquired 5 estimates for the repairs.

Code Enforcement Report

For April 2020

- **OUTSTANDING PERMITS:** At the end of April, there were nine outstanding permits thirty months old or older. There are two permits that is over the three year limit. Both will be notified.
- **FIRE AND SAFETY INSPECTIONS:** There were no new F&S inspections scheduled for April.
- **FEES COLLECTED:** There were fifteen building permits issued in April. A total of \$865.75 in fees was collected by the Building and Zoning Department for these permits. Project estimates for these permits came to \$140,660.
- **CERTIFICATES OF OCCUPANCY OR COMPLIANCE:** Five permits were completed and issued certificates in April.
- **VIOLATIONS OR COMPLAINTS:** There were six violation letters issued in April. Three have been corrected.
- **REQUEST FOR INTERPRETATIONS:** In April, there were no new requests for interpretations.

Town Clerk Linda A. Grace

- Revenues and disbursements for April 2020 were \$2,014.50.

Assessor's Report

(Assessor Lisa Bennett)

For April 2020

- Returned phone messages and emails on various topics.
- Ran all reports to check totals, detect any errors for the tentative Roll.
- Updated system software for new STAR amounts and Ag land ceilings.
- Filed the Tentative Roll online.
- Sent Notice of Change of Assessment, exemption removals and exemption chargebacks.
- Ran preliminary and subject totals. Totals for 2020 are preliminary and are subject to the Grievance process.
- Grievance Board will meet on May 26, 2020.
- One member has stepped down and the position will need to be foiled for next year.

Councilman Barnhoorn motioned to advertise for an open position on the Board of Assessment Review for a 5 year term. Letters of interest must be received by close of business on June 9, 2020.

Councilman Baker 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

Supervisor Updates

- The LED lights are in the process of being installed on Main Street.
- A reminder to everyone to complete the 2020 Census. Participation affects state and federal funding for our town.

- Verizon Small Cell Receiver discussion:
 - There is a dead zone in the area of Allens Hill Road/ State Route 20A/and East Lake Road.
 - The small cell receiver cannot be attached to an existing utility pole that is currently in use.
 - The receiver consists of a cone at the top of the pole with conduit that is attached to a box. There will be underground power service to the pole.
 - The location would be in the Grandview Drive area.
 - The Town would receive a monthly \$200 payment for use of the right-of-way.
 - A Special use Permit will be required.
 - The Board was conceptually in favor of the project.
 - The Code needs to be reviewed for essential services being required to apply for permits.

New Business

- The Annual Update Document has been filed.
- The Board has been copied in on the insurance binder renewal for 2020.
- Allens Hill Water Project:
 - A great deal of interest has been shown for a water project in this area which would include
 - Part of County Road 37
 - Shetler Road
 - Belcher Road
 - County Road 40 to the north
 - Bell Road to the east
 - The full length of Allens Hill Road to the school
 - Nighan Hill Road
 - And part of County Road 15
 - The project would benefit the existing district by providing an additional supply line.
 - The project would cost less than \$1300 per household. The cost would be borne entirely by district itself. An informational letter would be drafted to the residents in the proposed district.

**Town of Richmond
Town Board Resolution
05 2020 41**

**RESOLUTION HONORING FRONTLINE WORKERS
DURING THE COVID-19 CRISIS**

WHEREAS, the pandemic caused by the spread of Coronavirus disease 2019 ("COVID-19") has created unprecedented turmoil in every aspect of human life as we know it; and

WHEREAS, at great risk to themselves, our healthcare workers, mail carriers, grocery store personnel, farmers, first-responders (fire and ambulance crews), custodians, law enforcement, food pantries, and

countless other frontline workers and organizations, are deployed in the fight against this Invisible Enemy; and

WHEREAS, there couldn't be a more appropriate time to honor the hard work, courage, sacrifice, and devotion to those frontline workers and their supporting families, who have risen to the occasion, maintaining public safety and health, providing essential services, and ensuring there is food on the table to feed our families; and

WHEREAS, we will continue to face challenges in the days ahead and each of us will have a role to play in winning the war against COVID-19; and

NOW, THEREFORE BE IT RESOLVED, that the Richmond Town Board, assembled in virtual, but open, session, expresses gratitude and appreciation to all frontline workers and their supporting families through this Resolution; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution, suitably embossed with the Town Seal, be forwarded to Joy Lewis, Town Historian, to become an enduring part of the Town's historical archives and collections.

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilman David Violas 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

- Foodlink is offering drive-thru food distribution at Zion Fellowship in Canandaigua on Monday, Mat 18th. The mobile pantry schedule may be found at foodlink.org.
- Masks
 - Unlike Monroe County which received Federal Disaster Relief through the CARES Act and were able to purchase one million masks to distribute, Ontario County does not qualify for that funding.
 - Ontario County received 39,000 face masks. Emergency Management distributed them to high traffic areas such as grocery stores and food banks. Two large mask orders have been placed.
 - Mike Johnson from Liberty Pumps donated 200 masks to the Town. They have been distributed to the Highway Department, Town employees, and are available to people

as they do business at the Town Hall. If businesses have trouble acquiring masks we can also provide some from the donated masks.

- Town Phone and Internet Service
 - The problem:
 - High cost
 - Low level internet speed
 - Disjointed phone service using multiple providers
 - Councilman Baker provided the Board with spreadsheets comparing services and costs.
 - Empire Access would save the Town \$10,000 per year, provide high speed fiber optic cable, and a phone system with the potential for upgrading to a more efficient system.
 - Both East and West Bloomfield use Empire Access and recommend them.
 - Councilman Baker recommends that we switch.
- COVID 19 Budget Amendments
 - Discussion followed regarding potential cuts in the budget in light of a projected sales tax revenue shortfall of approximately \$209,00 for 2020.

Councilman Barnhoorn motioned to adjourn the Town Board Meeting.

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Violas	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Supervisor Daryl Marshall	Aye

10:15 pm

The next regular Town Board Meeting will be held on Tuesday, June 9, 2020 at 7:00 pm.

Respectfully submitted,

Linda A. Grace, Richmond Town Clerk

June 8, 2020