

Town of Richmond
Tuesday, June 8, 2021
7:00 pm
Town Board Meeting
8690 Main Street, Honeoye, NY 14471

Supervisor Daryl Marshall
Councilman Stephen Barnhoorn (Necessarily absent)
Councilman David Baker
Councilwoman Elizabeth Yockel
Councilman Devan Cornish

10 Residents and guests

7:00 pm

Supervisor Marshall opened the Regular Town Board Meeting.

Privilege of the Floor

There were no comments from the floor.

Councilman Baker motioned to approve **Abstract 6, 05/12-06/08/2021** in the amount of \$112,324.70 which includes the removal of the voucher for REVCO Solutions in the amount of \$710.91.

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Code	Dates	Fund	Amount
AA	05/12-06/08/2021	GENERAL	\$ 34,027.18
DA	05/12-06/08/2021	HIGHWAY	\$ 67,597.51
HH	05/12-06/08/2021	CAPITAL PROJECTS	\$ 10,184.30
SL	05/12-06/08/2021	LIGHTING	\$ 515.71
		TOTAL	\$ 112,324.70

Councilman Baker motioned to approve the minutes from **April 13, 2021, May 11, 2021, and May 20, 2021.**

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Councilman Baker motioned to approve the Supervisor's Report for **May 2021.**

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Planning Board

Chairwoman Michelle Hodgeman

At the May meeting:

- Site Plan – for Bald Hill Automotive for property owned by Eric Lang, located at 4680 County Road 37, Tax Map #135.14-1-23.000. Tabled until the June meeting.
- Annexation – for properties owned by John and Maria Martens, located at 5270 Cottage Cove and 5271 Cottage Cove, Tax Map #150.17-1-11.000 and 150.17-1-12.000. Approved.
- Discussion – The Broadway Group, LLC – for properties owned by Kenterprise II, LLC. Located at 8673 and 8677 Main Street, Tax Map #135.20-2-11.2 and 135.20-2-11.1.
- Discussion – Site Plan Review for Richmond Automotive Center, property owned by Diana Flora and located at 8598 Main Street, Tax Map #136.17-1-1.000. Accepted the site plan.

- Voted unanimously for Mr. David Richardson to become Vice Chairman of the Planning Board.
- Chairwoman Michelle Hodgeman announced her retirement from the Planning Board effective May 31, 2021.

Councilwoman Yockel motioned to appoint David Richardson as Chairman of the Planning Board, term to expire on December 31, 2021.

Councilman Baker 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Lake Quality

Honeoye Lake Watershed Task Force

Chairman Terry Gronwall

Honeoye Lake Watershed Task Force June 2021 Update

- **The Honeoye Lake Water Quality**
 - Monday 6/7 water clarity of 18 feet & surface water temperature of 71.2 F. No visible algae blooms yet.
 - Lots of Curly Leaf Pond Weed growing to the surface in shallow areas of the lake.
- **Weed Harvesting Program Update**
 - Ontario County is having difficulty in recruiting seasonal summer staff for our weed harvesting and shoreline pick-up program for this summer.
- **HVA Sponsored a “Gypsy Moth in the Honeoye Valley” Presentation on May 19th**
 - A recording of this Gypsy Moth presentation can be found at:
 - [HVA Articles | Honeoye Lake \(honeoyelakewatershed.org\)](https://www.honeoyelakewatershed.org/HVA-Articles)
- **Our New York State WQIP Grant Funded Projects**
 - Ontario County/HLWTF received a signed NYS DEC WQIP Aeration Engineering Planning Grant contract for the full amount of \$30,000 late last year.
 - Princeton Hydro (PH) aeration project update.
 - PH completed preliminary aeration system design last month.
 - Held video meeting with PH, DEC, and our local committee to review PH preliminary aeration system design on June 1st.
 - Once PH, DEC, and our local committee reach closure on the aeration system design we plan to hold a virtual public information meeting later this summer.
 - Expect project completion by October 2021.
- **New York State has announced the next round of DEC WQIP environmental & water quality improvement grants**
 - Grant submission deadline on July 30th.

- OCSWCD is planning on submitting a DEC WQIP Grant proposal for projects in the Honeoye Lake watershed that will improve the water quality of Honeoye Lake.
 - OCSWCD will be contacting the highway superintendents in the five towns in the Honeoye Lake watershed for potential projects to include in this grant proposal.
 - The Town of Canadice has identified several Flexamat road ditch projects on Cratsley Hill Rd and Canadice Hill Rd for this grant proposal.

Parks and Recreation Committee

Councilwoman Liz Yockel

- Brochures for the park kiosks are needed.

Councilman Baker motioned to approve the purchase of 1000 brochures from Copy Town at a cost of \$390.

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Parks Committee projects include a demonstration garden, pollinators, a butterfly garden, and rain barrel collection.
- The Highway Superintendent is targeting late fall to install the sunset trail bridge culvert.
- The committee submitted the Sandy Bottom Nature Trail Educational and Informational Sign Plan for the Board's consideration.
 - Discussion followed.
 - The Rotary may provide a \$2500 grant for educational signage.
 - Proposing some 911 signage, emergency responders were consulted for their input.
 - A divide exists between a Board member desiring little to no signage throughout the park along with funding concerns, and the committee which is proposing directional, educational, and safety signage throughout the park.
 - Supervisor Marshall asked Councilman Baker to follow up with the Parks and Recreation Committee in an effort to achieve a compromise.

Comprehensive Plan Committee

- Waiting on Tom Harvey, Director of the Ontario County Planning Department, who has a list of items to guide the Comprehensive Plan.

Events

- Christmas in Honeoye
 - This event will require \$500 in support from the Town.

- July 3rd Fireworks
 - The Supervisor is following up with getting a commitment from the Richmond Fire Department.

IT Committee

Councilman Baker

- In anticipation of potential funds generated from President Biden's American Rescue Plan, Councilman Baker is hopeful money could be designated to continue updating the Town's IT needs as noted by Ontario County's evaluation. Money could be used to include a \$12,000 server-based system and upgrade of the phone system.
- The Recreation Director's laptop needs to be replaced, as well as the laptop for the Secretary to the Zoning Board of Appeals.

Councilman Baker motioned to replace 2 laptops: one for the Recreation Director and one for the Secretary to the Zoning Board of Appeals. Refurbished laptops to be acquired through Layer 3 in the total amount of \$1330.00.

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Councilwoman Yockel would like to see the audio system for town meetings improved. Residents viewing the meetings online are having trouble hearing well. Discussion followed. She has one quote from Mood Media for \$3000. Funding for this could possibly come from the American Rescue Plan.

Recreation Department

Director Holly Stoddard

Recreation Activities for June/July 2021

- Continued weekly online activities
- Mechele Shumway will be starting Aerobics back up outside, behind the Town Hall
- Working with Grace Wood for Honeoye Central School on a jazz band concert at the beach on June 5th
- Swim lessons June 14th – 18th at the Bristol 4-H Camp pool pending the outcome of repairing the pool's broken pump. Lessons will be held at Sandy Bottom Beach if the pool is no longer available.
- Beach set up on June 14th depending on weather
- Beach opens June 19th
- Summer Recreation Program starts July 6, 2021. A packet will go home with elementary students

Councilman Baker motioned to approve Emma Lincoln as a lifeguard and Charlie Farrell as a Recreation Assistant.

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Highway Department

Superintendent Thomas E. Fleig

- Superintendent Fleig stated the budget and 284 Agreement need to be changed. CHIPS: \$183,345.09, Pave NY: \$88,661.36, EWR: \$40,434.13.
- K&D Disposal waived the charge for this year's roadside cleanup.

Councilman Baker motioned to authorize the Highway Superintendent to sign a contract with Precision Pipelining for Allens Hill Road, Ashley Road, and East Lake Road not to exceed \$33,609.

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Councilman Baker motioned to accept the bids for 3 flail mowers from Auctions International.

50 inch mower - \$1,125.00

76 inch mower - \$940.00

90 inch mower - \$1425.00

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Bell Road is being repaved in July.

Buildings and Grounds

- Mowing continues.

- Preparation is being made to open the beach.
- The goose line is working well, preventing geese from locating at the beach.
- Superintendent Marshall complimented Groundskeeper Harris on the flowers on Main Street.

Code Enforcement

Code Officer Spencer Shumway

May, 2021

- **OUTSTANDING PERMITS:** At the end of this month, there were twelve outstanding permits thirty months old or older. There are six permits that are over the three year limit. Five of these permit holders have extended for another year. I am expecting to hear from the last one.
- **FIRE AND SAFETY INSPECTIONS:** There were four new F&S inspections conducted this month. Tim is following up on past Fire and Safety inspections, as well as scheduling required inspections for 2021.
- **FEES COLLECTED:** There were nineteen building permits issued this month. A total of \$4,242.05 in fees was collected by the Building and Zoning Department for these permits. Project estimates for these permits came to \$1,033,110.00. There was an additional amount of \$544.45 collected for permit renewals. \$1,500 was collected for the yearly fee associated with the cell tower on Purcell Road. This brings the total fees collected to \$5,796.50.
- **CERTIFICATES OF OCCUPANCY OR COMPLIANCE:** Thirteen permits were completed and issued certificates this month.
- **VIOLATIONS OR COMPLAINTS:** There were five violations issued this month. I have not gotten any replies yet.
- **REQUEST FOR INTERPRETATIONS:** This month, there were no new applications received for an interpretation.
- **OTHER INFORMATION:** Dollar General and Abundant Solar are moving ahead with their projects.
- **Floodplain Violations**
 - The library is being opted out of the list of violators.
- **Home sale septic inspections**
 - 18 sites were found to have sold homes with no septic inspections. More needs to be done to educate realtors and homeowners of this requirement.
- **Stop Work Orders**
 - In 21 years of records covering 2000 permits, there have been 30 Stop Work Orders
 - 8 Stop Work Orders since December 2019.
 - 6 construction beginning with no permit
 - 1 steep slopes violation
 - 1 no fire extinguishers
 - Discussion followed. Many Towns charge a fee of \$50-\$100 to remove a Stop Work Order.
 - More research will be done.

Town Clerk Linda A. Grace

- Revenues and disbursements for May 2021 were \$7,342.53.

Assessor Lisa Bennett's Report

May Report

- Returned phone messages and emails on various topics
- Processed and filed mandated mobile home report
- Processed and filed STAR reports
- Exemption Charge Backs were mailed to property owners with an explanation of the notice
- Tentative roll was filed, notices were posted and placed in the Messenger and Town website.
- Sat with assessment roll during mandatory hours.
- The Board of Assessment Review met on May 25, 2021. There were 2 complaints files with the Board, 0 Assessor's stipulations. Total of 2 complaints heard. Decision Notices were mailed, and a copy of the minutes was filed with the Town Clerk.
- 2022 will be an update year.
- Quotes from Sylvia Staples, from Ontario County, and New York State for assistance in the 2022 project. Sylvia is recommended for her efficiency and cost savings.

Councilman Baker motioned to hire Sylvia Staples to assist in the 2020 Assessor Update at a cost not to exceed \$2500.

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Councilman Baker motioned to authorize Supervisor Marshall to sign the "cooperative environment" reassessment statement from the Office of Real Property Tax Services.

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Councilman Baker motioned to authorize Supervisor Marshall to sign the Plan for Cyclical Reassessments.

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
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Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Supervisor Daryl Marshall Updates

- The Assessor is preparing the mailing for the Big Tree Road Water Project letters of interest.
- The Ontario County Sewer Plant expansion is progressing. Supervisor Marshall met with the Superintendent for the general contractor to iron out terms of shared use of Town property for staging construction equipment.
 - An 18 month lease at \$250/month
 - Possible in-kind services (ex: parking lot paving)
- Supervisor Marshall met with Congressman Chris Jacobs and NY State Senator Samra Brouk to discuss what is needed to proceed with removing the NYS Department of transportation sediment under the Main Street bridge. He met again with Congressman Jacobs and other Town Supervisors. Congressman Jacobs offered whatever help he could provide to remedy the situation. Supervisor Marshall will be meeting again with Senator Brouk on Thursday.
- Comments have been received from the NYS DOT regarding the MRB Group plan for sidewalk.

New Business

- Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grants
 - Supervisor Marshall, resident Bob Sloane, and MRB Group Engineer Jon Hinman met to explore a RAISE Grant which could be used for sidewalk and street improvements. Bob Sloane is preparing the application.
- MRB Proposal for Services

Councilman Baker motioned to enter into a contract with MRB Group for Grant Writing Services, 2021 Consolidated Funding Application, Water Quality Improvement Project, Non-Agricultural Non-Point Source Abatement and Control, cost not to exceed \$10,500.

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Absent
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Community Choice Aggregation

- Councilman Baker discussed a potential role for the Town in this program which involves a choice for the community for energy providers and cooperative purchasing method which reduce resident' costs.
- A local law would be required to join the program.
- More information on this program will be coming in future meetings.
- Event:
 - Allens Hill Free Library Mural Reception
 - Featuring local artist Joh "Magnus Apollo" Champlin
 - Saturday, June 19th at 1:00 pm
 -

Councilwoman Yockel motioned to adjourn the Town Board Meeting.

Councilman Baker 2nd.

All in favor.

10:08 pm

Respectfully submitted,

Linda A. Grace, Richmond Town Clerk

July 13, 2021