

**Town of Richmond
Public Hearing
Town Board Meeting
Tuesday, December 14, 2021
7:00 pm
8690 Main Street, Honeoye, NY 14471**

**Supervisor Daryl Marshall
Councilman Stephen Barnhoorn
Councilman David Baker
Councilwoman Elizabeth Yockel
Councilman Devan Cornish**

13 Residents and guests

Supervisor Marshall called the meeting to order.

Councilman Barnhoorn motioned to open the Public Hearing for a proposed Local Law under consideration by the Town Board of the Town of Richmond, New York to amend the Richmond Town Code at Part II, "General Legislation," Chapter 178 "Taxation," Article V "Tax Levy Limit Override," Section 178-11 to override the 2022 Tax Levy Limit Override.

Councilman Baker 2nd.

All in favor

There was no comment from the floor.

Councilman Barnhoorn motioned to adjourn the Public Hearing.

Councilman Baker 2nd.

All in favor.

Privilege of the floor

Andrea McIntosh

5109 East Lake Road

Community Garden/Earth Care

- Ms. McIntosh presented a proposal to establish a community garden on town owned property at 8632 Main Street to provide residents the opportunity to grow produce and provide vegetables the Honeoye Food Pantry.
- She would like approval to use the land.
- A final proposal, budget, plan for in-kind donations and outreach is coming.
- A goal of March 2022 is set for informing and engaging the community.

Penny Gardner
4445 Reed Road

- Ms. Gardner is very appreciative of work performed by Councilwoman Yockel these last 4 years.
- She looks forward to working with the newly elected Town Board members.

Councilman Barnhoorn motioned to approve **Abstract 12 11/10-12/14/2021 in the amount of \$311,330.87.**

Councilman Baker 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Code	Dates	Fund	Amount
AA	11/10-12/14/2021	GENERAL	\$ 108,455.68
DA	11/10-12/14/2021	HIGHWAY	\$ 177,579.38
HH	11/10-12/14/2021	CAPITAL PROJECTS	\$ 24,692.04
SL	11/10-12/14/2021	LIGHTING	\$ 603.77
		TOTAL	\$ 311,330.87

Councilman Barnhoorn motioned to approve the minutes from September 14, October 12, October 20, and October 28, 2021.

Councilman Cornish 2nd.

All in favor.

Councilman Baker motioned to approve the minutes from November 1, 2021.

Councilwoman Yockel 2nd.

Councilman Stephen Barnhoorn	Abstain
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Councilman Barnhoorn motioned to approve the minutes from November 9, 2021.

Councilman Cornish 2nd.

All in favor.

Councilman Barnhoorn motioned to approve the minutes from November 19, 2021.

Councilman Baker 2nd.

All in favor.

Planning Board

Dave Richardson, Chairman

- Site Plan Review – for Richard T. Gifford for property owned by Karen Day (Miceli) and located at 5331 Alpine Drive, Tax Map #149.00-1-29.000. Approved.
- Minor Subdivision – for property owned by Steven D. Penny and located at 6510 East Lake Road, Tax Map #182.00-3-10.111. Approved.
- Discussion - Cassara property seeking a 3-lot subdivision and annexation to adjust the density schedule for the property. Full review will take place at the December 2021 Planning Board meeting.

Zoning Board of Appeals

Councilman Baker

- Applicants Daniel and Valerie Lewandowski for the property located at 5396 Hamilton Point, Tax Map #165.05-1-43.000 in Zone B (Residential) seeking an Area Variance to construct an 8' x 12' deck on the lake side of the property. The deck would be 40' from the high water mark and would result in the property exceeding the density allowance. Denied.
- Conceptual Review – Applicant Richard McClurg for the property located at 8486 Oxford St., Tax Map #150.46-2-43.000 in Zone D (Lakeside) seeking an Area Variance to add a covered garage structure. This addition would increase the density to 45%. Will be sent to the Ontario County Planning Department and reviewed at the December 21st ZBA meeting.

Lake Quality

Honeoye Lake Watershed Task Force

Chairman Terry Gronwall

Honeoye Lake Watershed Task Force December 2021 Update

- The Honeoye Lake Water Quality
 - Lake level returned to normal about 3 weeks after the late October rain storms.
- HLWTF Storm Water Toolkit
 - Printed copies have been distributed to the 5 towns in the Honeoye Lake Watershed
- Our New York State WQIP Grant Funded Projects
 - Ontario County/HLWTF NYSDEC WQIP Aeration Engineering Planning Grant
 - Princeton Hydro (PH) aeration project update.
 - On 11/30 PH completed a third draft Side Stream Supersaturated (SSS) aeration engineering system design document.
 - Our local committee is currently reviewing this latest PH design document.

- Once PH, DEC, and our local committee reach closure on the aeration system design, we plan a virtual public information meeting.
- FLCC Speaking of Nature Virtual Presentation at 6:30 pm on December 21st.
 - The Life of a Beekeeper with Joe Hurley, Owner of Kettle Ridge Farm.

Code Review Committee
Councilman Barnhoorn

Town of Richmond
Town Board Resolution
12 2021 63

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF RICHMOND,
ONTARIO COUNTY, NEW YORK,
DETERMINATION OF SIGNIFICANCE – LOCAL LAW NO. 7 OF 2021

(PROPOSED LOCAL LAW TO AMEND THE RICHMOND TOWN CODE AT PART II, “GENERAL LEGISLATION,” CHAPTER 178 “TAXATION,” ARTICLE V. “TAX LEVY LIMIT OVERRIDE” TO AUTHORIZE THE OVERRIDE OF THE 2022 TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C)

WHEREAS, the Town of Richmond Town Board, hereinafter referred to as Town Board, has determined Local Law No. 7 of 2021 to be an Unlisted action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has reviewed and accepted the Environmental Record prepared on said action; and

WHEREAS, the Town Board has considered the potential impacts associated with said action.

NOW, THEREFORE, BE IT RESOLVED THAT the Town Board makes this Determination of Non-Significance based upon: the Short Form Environmental Assessment Form, Parts 1 and 2, prepared for this action, Town Board Public Hearing Record on said action; and, the Environmental Record prepared on said action.

BE IT FURTHER RESOLVED THAT, the Town Board, in declaring themselves as Lead Agency, makes this Determination of Non-Significance based on the following reasons supporting this determination:

1. The Town Board considered the action as defined in subdivisions 617.2(b) and 617.3(g) of Part 617 of the SEQR Regulations; and,
2. The Town Board did review the EAF, the criteria contained in subdivision (c) of 617.7 and other supporting information to identify the relevant areas of environmental concern; and,
3. The Town Board did thoroughly analyze the identified relevant areas of environmental concern

- to determine if the action may have significant adverse impact on the environment; and
4. The Town Board did set forth its determination of significance in written form containing a reasoned elaboration and providing reference to all supporting documentation.

I, Linda A. Grace, Town Clerk of the Town of Richmond do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Richmond on 14th December, 2021, by the following vote:

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

**Town of Richmond
Town Board Resolution
12 2021 63**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF RICHMOND,
ONTARIO COUNTY, NEW YORK,
DETERMINATION OF SIGNIFICANCE – LOCAL LAW NO. 7 OF 2021**

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CHAPTER 178 “TAXATION,” ARTICLE V. “TAX LEVY LIMIT OVERRIDE” TO AUTHORIZE THE OVERRIDE OF
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 2. The Town Board did review the EAF, the criteria contained in subdivision (c) of 617.7 and other supporting information to identify the relevant areas of environmental concern; and,
 3. The Town Board did thoroughly analyze the identified relevant areas of environmental concern to determine if the action may have significant adverse impact on the environment; and
 4. The Town Board did set forth its determination of significance in written form containing a reasoned elaboration and providing reference to all supporting documentation.

I, Linda A. Grace, Town Clerk of the Town of Richmond do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Richmond on 14th December, 2021, by the following vote:

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

**Town of Richmond
Town Board Resolution
12 2021 65**

RESOLUTION TO OVERRIDE THE LIMIT ON THE AMOUNT OF REAL PROPERTY TAXES THAT MAY BE LEVIED
BY THE TOWN OF RICHMOND, ON BEHALF OF THE SPECIAL DISTRICTS AND/OR FIRE PROTECTION
DISTRICTS

WHEREAS, the Town Board of the Town of Richmond is the governing body of the special districts and/or fire protection districts set forth in the Schedule attached hereto and made a part hereof; and

WHEREAS, it is the intent of this resolution to override the limit on the amount of real property taxes that may be levied by the Town of Richmond, on behalf of the aforesaid special districts and/or fire protection districts, pursuant to General Municipal Law §3-c; and

WHEREAS, this resolution is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body, in the case of a district or fire district, to override the tax levy limit for the coming fiscal year by the adoption of a resolution approved by a vote of sixty percent (60%) of said governing body.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Richmond, County of Ontario, is hereby authorized for the fiscal year 2022 on behalf of the special districts and/or fire protection districts set forth in the Schedule attached hereto and made a part hereof that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

I, Linda A. Grace, Town Clerk of the Town of Richmond do hereby certify that the Town Board of the Town of Richmond adopted the aforementioned resolution on December 14, 2021, by the following vote:

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

SCHEDULE A – Special Districts – Town of Richmond

Richmond Fire Department District
Street Light District (Town of Richmond)
Honeoye Water District
Shetler Road Water District
East Lake Road Water District – SR EXT # 1
Ashley/White Road Water District – SR EXT # 2

**Town of Richmond
Town Board Resolution
12 2021 66**

RESOLUTION TO SET PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND THE TOWN CODE AT PART II "GENERAL LEGISLATION", CHAPTER 200 "ZONING", ARTICLE II AND ARTICLE IV, §200-7 AND §200-12 TO ADD DEFINITIONS AND EMPHASIZE THE IMPORTANCE OF AGRICULTURAL LAND USE IN THE TOWN.

WHEREAS, the Town of Richmond places great importance in maintaining the rural character of the Town; and

WHEREAS, the Town of Richmond revised its Town Code to include the creation of "A Residential/Agricultural District" with the intent to regulate land uses in an effort to maintain the rural character of the District; and

WHEREAS, the Town Board seeks to clarify the Richmond Town Code by adding definitions of "Farmland of Statewide Importance" and "Prime Farmland" to the Town Code at Part II "General Legislation, Chapter 200 "Zoning", Article II "Terminology", Section 200-7; and

WHEREAS, the Town Board also seeks to clarify the Town's intent with respect to agricultural land use in the "A Residential/Agricultural District"; and

WHEREAS, the Town Board further seeks to amend the Richmond Town Code at Part II "General Legislation," Chapter 200 "Zoning", Article IV "District Regulations", Section 200-12 "A Residential/Agricultural District", Subsection A "Intent" by replacing it with more specific language emphasizing the importance of agricultural use in the District; and

WHEREAS, the Town Board seeks to have a Public Hearing to obtain public input; and now, therefore, be it

RESOLVED, that the Town Board of the Town of Richmond seeks to hold a public hearing to obtain public input as it considers the following proposed local law to amend the Richmond Town Code to add definitions of "Farmland of Statewide Importance" and "Prime Farmland" to the Town Code at Part II "General Legislation, Chapter 200 "Zoning", Article II "Terminology", Section 200-7 and amend Part II "General Legislation," Chapter 200 "Zoning", Article IV "District Regulations", Section 200-12 "A Residential/Agricultural District", Subsection A "Intent" by replacing it with more specific language emphasizing the importance of agricultural use in the District; and be it further

RESOLVED, that the Town will hold a Public Hearing to obtain public input as it considers the following Local Law to amend the Richmond Town Code; and be it further

RESOLVED, that a Public Hearing shall be had on the 11th day of January 2022, at 7:00 p.m., for the purpose of hearing comments on the following Local Law that proposes to add definitions of "Farmland of Statewide Importance" and "Prime Farmland" and amend the Town Code to include more specific language emphasizing the importance of agricultural use in the District:

LOCAL LAW 1 2022 - A LOCAL LAW TO AMEND THE TOWN CODE AT PART II “GENERAL LEGISLATION”, CHAPTER 200 “ZONING”, ARTICLE II and ARTICLE IV, §200-7 AND §200-12 TO ADD DEFINITIONS AND EMPHASIZE THE IMPORTANCE OF AGRICULTURAL LAND USE IN THE TOWN.

Section I. Authorization

The adoption of this Local Law is in accordance with Section 10 of New York’s Municipal Home Rule Law.

Section II. Title and Purpose

This local law shall be known as and may be cited as Local Law No. 1-2022, to Adopt a local law to amend Richmond Town Code at Part II “General Legislation”, Chapter 200 “Zoning”, Article II “Terminology”, Section 200-7 to add definitions of “Farmland of Statewide Importance” and “Prime Farmland” and further amend Richmond Town Code Part II “General Legislation,” Chapter 200 “Zoning”, Article IV “District Regulations”, Section 200-12 “A Residential/Agricultural District”, Subsection (A) “Intent” to emphasize the importance of agricultural land use in the District.

Section III. Legislative Finding

The Town of Richmond has historically placed great importance on maintaining the rural character of the Town. In furthering this goal, the Town previously passed legislation to regulate and govern this objective by creating “A Residential/Agricultural District”. The proposed amendments contained herein are intended solely for clarification of the previously passed legislation.

Section IV. Amendment.

The Richmond Town Code at Part II “General Legislation”, Chapter 200 “Zoning”, Article II “Terminology”, Section 200-7 “Definitions” shall be amended to add the following definitions:

§200-7 – Definitions.

FARMLAND OF STATEWIDE IMPORTANCE – Land, designated as "farmland of statewide importance" in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)'s Soil Survey Geographic (SSURGO) Database on Web Soil Survey, that is of statewide importance for the production of food, feed, fiber, forage, and oilseed crops as determined by the appropriate state agency or agencies. Farmland of statewide importance may include tracts of land that have been designated for agriculture by state law.

PRIME FARMLAND – Land, designated as “prime farmland” in the U.S. Department of Agriculture Natural Resources Conservation Service’s (NRCS) Soil Survey Geographic Database (SSURGO) on Web Soil Survey, that has the best combination of physical and chemical characteristics for producing food, feed, forage, fiber, and oilseed crops. Prime Farmland has the soil quality, growing season, and moisture supply needed to produce economically sustained high yields of crops when treated and managed according to acceptable farming methods, including water management. In general, Prime Farmlands have an adequate and dependable water supply from precipitation or irrigation, a favorable temperature and growing season, acceptable acidity or alkalinity, acceptable salt and sodium content, and few or no rocks. They are permeable to water and air. Prime Farmlands are not excessively erodible or saturated with water for extended periods of time, and they either do not flood frequently or are protected from flooding.

The Richmond Town Code at Part II “General Legislation,” Chapter 200 “Zoning”, Article IV “District Regulations”, Section 200-12 “A Residential/Agricultural District” Subsection (A) “Intent” shall be replaced in its entirety with the following provision:

§200-12 – A Residential/Agricultural District.

A. Intent. The intent of having the A Residential/Agricultural District is to provide an area where rural residential land uses can coexist with agriculture. Agricultural or farm activities are the preferred land use in this District and shall be encouraged above all others. Non-agricultural or non-agriculturally-supportive uses are secondary. New development shall be located and designed in a way that has the least negative impact to farms, agricultural or farm activities, farmland of statewide importance, and prime farmlands. The controls are intended to permit natural development to take place; encourage the continuation of agricultural activities; reduce land conflicts; and preserve open spaces and natural resources. It is intended that the rural character of the area be maintained.

Section V. Validity and Severability

Should the removal of any word, section, clause, paragraph, sentence, part, or provision of this local law be declared invalid by a Court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI. Repeal, Amendment and Supersession of Other Laws

All other ordinances or local laws of the Town of Richmond which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect.

Section VII. Effective Date

This local law will take effect upon filing in the office of the New York State Secretary of State;

and it is further

RESOLVED that the Town Clerk advertise for said Public Hearings in a manner consistent with law.

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

**Town of Richmond
Town Board Resolution
12 2021 67**

RESOLUTION TO SET PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND THE TOWN CODE AT PART II “GENERAL LEGISLATION”, CHAPTER 200 “ZONING”, ARTICLE IV “DISTRICT REGULATIONS” AND ARTICLE VI “SPECIAL USE REQUIREMENTS” TO ADD AND CHANGE REQUIREMENTS FOR “SOLAR ENERGY SYSTEMS” AND CLARIFY USES IN THE “F INDUSTRIAL DISTRICT” AND THE “H MUNICIPAL PARKS AND OPEN SPACE DISTRICT”.

WHEREAS, the Town of Richmond places great importance on the public health, safety, and welfare of the residents of the Town of Richmond; and

WHEREAS, the Town of Richmond encourages the use of solar energy systems within Town; and

WHEREAS, the Town Board seeks to amend the Richmond Town Code provisions addressing solar energy systems to provide comprehensive guidance to residents regarding proposed installations of solar energy systems and existing solar energy systems and clarify uses in the F Industrial District and the H Municipal Parks and Open Space District; and

WHEREAS, the Town Board seeks to amend the Richmond Town Code at Part II “General Legislation,” Chapter 200 “Zoning”, Article VI “Special Use Requirements”, §200-50 (E) “Solar Energy Systems” by replacing current §200-50 (E) in its entirety with new §200-50 (E) and amend Chapter 200 “Zoning”, Article IV “District Regulations” at §200-17 “F Industrial District” and §200-18.1 “H Municipal Parks and Open Space District” to add and change requirements for solar energy systems located in the Town and to clarify uses in the F Industrial District and the H Municipal Parks and Open Space District; and

WHEREAS, the Town Board seeks to have a Public Hearing to obtain public input; and now, therefore, be it

RESOLVED, that the Town Board of the Town of Richmond seeks to hold a public hearing to obtain public input as it considers the following proposed local law to amend the Richmond Town Code at Part II “General Legislation,” Chapter 200 “Zoning”, Article VI “Special Use Requirements”, Section 200-50 (E)

“Solar Energy Systems” by replacing current §200-50 (E) in its entirety with new §200-50 (E) and amend Chapter 200 “Zoning”, Article IV “District Regulations” at §200-17 “F Industrial District” and §200-18.1 “H Municipal Parks and Open Space District”; and be it further

RESOLVED, that the Town will hold a Public Hearing to obtain public input as it considers the following Local Law to amend the Richmond Town Code; and be it further

RESOLVED, that a Public Hearing shall be had on the 11th day of January 2022, at 7:00 p.m., for the purpose of hearing comments on the following Local Law that proposes to replace §200-50 (E) “Solar Energy Systems” to add and change requirements for solar energy systems located in the Town and to amend §200-17 “F Industrial District” and §200-18.1 “H Municipal Parks and Open Space District” to clarify uses within these Districts.

BE IT FINALLY RESOLVED, that the Town Clerk advertise for said Public Hearing in a manner consistent with law.

(Local Law is on file in the Town Clerk’s Office)

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Parks and Recreation Committee

Councilwoman Yockel

- Signage is on the way.
- Grant opportunities are available pertaining to Water Resources and Geological Formations.
- The committee would like to be assist the Community Garden project if needed.

Comprehensive Plan Committee

Councilman Baker

Councilman Baker motioned to authorize Supervisor Marshall to sign the scope and budget from the Ontario County Planning Department for Comprehensive Plan Assistance.

Councilman Barnhoorn 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Honeoye Events

- Christmas in Honeoye
 - The event was well attended. Preparations were made for 150 people and 120 did attend even though it was scaled back due to present COVID restrictions.

IT Committee

Councilman Baker

- Layer 3
 - The server has not yet arrived
 - We are waiting on battery backup
 - An early 2022 timeline is expected for facilitation.
 - Phones have arrived.
 - Alternative email platforms are being investigated.
 - Email archiving through Digital Towpath costs \$170/year.

Councilman Baker motioned to authorize Supervisor Marshall to sign the agreement with Digital Towpath for email archiving at \$170 per year.

Councilman Barnhoorn 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Recreation Department

Director Holly Stoddard

REC.ACTIVITIES FOR: DEC.2021 & JAN.2022

-MECHELE SHUMWAY HAS AEROBICS GOING

-DEC.3RD WE HAD THE CHRISTMAS SENIOR CITIZEN LUNCHEON AND THE HOSPEACE HOUSE FROM NAPLES CAME TO PRESENT ABOUT VOLUNTEERING

-MONTHLY SENIOR EVENTS

-MEETING WITH ROTARY ON NOV.8TH IN ORDER TO OBTAIN A GRANT FOR OUR SENIOR CITIZEN ACTIVITIES & MET AGAIN ON DEC.13TH

-OFFERING A COMBO JAZZ & BALLET CLASS IN JAN. FOR 1ST-5TH GRADES

-PRE-DANCE CLASS FOR PRE-K/K IN NOV. & DEC.2021 WILL CONTINUE TO OFFER CLASS IN JAN.2022

-ADULT BALLET IN NOV./DEC.2021 WILL CONTINUE CLASSES INTO 2022; THE LADIES THAT ARE SIGNED UP WANT TO CONTINUE INTO 2022, THEY ARE ENJOYING THE CLASS

- GIRLS ELIM BASKETBALL LEAGUE FOR 5TH /6TH GRADE GIRLS OCT.-DEC.

-BOY'S GLOW LEAGUE FOR 5TH/6TH AND 3RD/4TH GRADE TEAMS WILL START PRACITICES AND GAMES IN DEC.-MARCH 2022

-GIRLS GLOW LEAGUE FOR 5TH & 6TH DEC.-MARCH

-WE HAVE 10 TEAMS FOR WOMENS VOLLEYBALL STARTING IN JAN.-MAY 2022

- CHEER WILL BE SCHEDULED FOR JAN./FEB.2022 FOR PRE-K -6TH GRADES

-AED- WOULD THE BOARD LIKE IT PURCHASED IN 2021 OR WITH 2022 FUNDS?

-I ATTENDED THE GLOW LEAGUE DIRECTORS MEETING ON SUNDAY, DEC.5TH, 2021 IN MT. MORRIS THEY ARE REQUIRING AT LEAST 1 CERTIFIED REF FOR GAMES. NO MORE HIGH SCHOOL KIDS BEING A REF FOR GAMES. THEY WANT ADULTS TO REF. I'VE ATTACHED INFO.FOR YOU FROM THE LEAGUE OF THIS REQUIREMENT AND COSTS, ETC. BILL ANGELO AND SCOTT HARRIS JR. ARE BOTH WILLING TO COME BACK AND REF. IN THE 14YRS I'VE DONE THIS JOB THEY HAVE NEVER GOTTEN A RAISE FOR BEING A REF. ITS BEEN 20.00 A GAME. I WOULD LIKE TO PAY THEM 40.00 A GAME. THEY ARE TAKING TIME OUT OF THEIR SATURDAY AFTERNOONS FOR THIS ACTIVITY. AS OF NOW WE HAVE 12 KIDS ON THE 3RD/4TH GRADE TEAM AT 70.00 EACH WHICH TOTALS 840.00, 9 KIDS FOR BOYS 5TH/6TH TEAM AT 70.00 TOTALS 630.00 AND GIRLS TEAM 8KIDS X70.00 TOTALS 560.00. GRAND TOTAL COLLECTED FOR GLOW LEAGUE IS \$2030.00.

THE LEAGUE FEE FOR PRE-REGISTRATION WAS 25.00 A TEAM FOR A TOTAL OF 75.00. THIS LEAVES US WITH 1955.00.

THERE ARE 3 HOME GAMES FOR THE GIRLS, 4 FOR THE BOYS 3RD/4TH AND 4 FOR THE BOYS 5TH/6TH. 11 TOTAL HOME GAMES AT 40.00 EACH IS 440.00 PER REF. A TOTAL OF 880.00 FOR 2 REFS.

Councilman Baker motioned to increase Recreation Assistant Referees to \$40.00 per game.

Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Highway Department

Superintendent Thomas E. Fleig

- O.H. Striping
 - Discussion began regarding the quality of work done on the paving of the Curtis Road Embankment project. Superintendent Fleig believes the paving is poorly done and would like payment withheld.
 - The Board determined the work was acceptable and authorized payment to O. H. Striping.
- Collapsed Ashley Road Culvert
 - The culvert pipe has now been removed.
 - The Highway Department will not be repairing the culvert. An outside company will need to take care of this project.

Building and Grounds

Groundskeeper Scott Harris

- Preparations are complete in anticipation of the snow season.
- The brush pit is quite full. Grinding may need to take place soon.

Code Enforcement

Code Officer Spencer Shumway

November 2021

- **OUTSTANDING PERMITS:** At the end of this month, there were 14 outstanding permits thirty months old or older. There are 9 permits that are over the three year limit. 8 of these permit holders have extended for another year.
- **FIRE AND SAFETY INSPECTIONS:** There were 4 new F&S inspections conducted this month. All 4 passed. Tim is following up on past Fire and Safety inspections, as well as scheduling required inspections for 2021.
- **FEES COLLECTED:** There were 18 building permits issued this month. A total of \$1206.40 in fees was collected by the Building and Zoning Department for these permits. Project estimates for these permits came to \$1,083,755.28. There was an additional amount of \$203.05 collected for permit renewals. This brings the total fees collected to \$1409.45.
- **CERTIFICATES OF OCCUPANCY OR COMPLIANCE:** 18 permits were completed and issued certificates this month.
- **VIOLATIONS OR COMPLAINTS:** There were 7 violations issued this month. 2 have not been addressed.
- **REQUEST FOR INTERPRETATIONS:** There were no new requests for interpretations.
- **OTHER INFORMATION:** Abundant Solar is progressing along nicely.
- **Floodplain Violations:**
 - Vents have not been installed where required.
 - There is no progress with the Richmond Fire department

Town Clerk Linda A. Grace

- Revenues and disbursements for October 2021 were \$7,130.49.

Town of Richmond Town Board Resolution

12 2021 68

AUTHORIZATION FOR CANANDAIGUA NATIONAL BANK TO ACT AS AGENT FOR THE TOWN OF

RICHMOND TO ACCEPT 2021 TOWN AND COUNTY TAX BILLS

WHEREAS, The Town Board of the Town of Richmond approves Canandaigua National Bank to act as an agent for the Town of Richmond and collect Town and County Taxes for the year 2022 during the month of January; and

WHEREAS, The Canandaigua National Bank will accept tax bills from January 3rd through January 31st, full payments only (no installment payments) and will deposit these payments to the Town of Richmond Tax

Collector Account on the following business day and notify the collector with an itemized listing of taxes received; and

WHEREAS, There will be no charge to the town for this service; and

WHEREAS, Richmond Town Tax Collector, Amy Sharp, will be responsible for any check that is returned for any reason; now, therefore, be it

RESOLVED, That Canandaigua National Bank will be accepting tax bills for the Town of Richmond during the month of January 2022 with no expense to the Town; and, be it further

RESOLVED, That these monies will be deposited in the Town of Richmond Tax Collector's savings account with no expense to the Town and the bank will notify the town the following day with an itemized listing; and, be it further

RESOLVED, That the Clerk of this Board send a certified copy of this resolution to Canandaigua National Bank and retain a copy in the official Town records.

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilwoman Yockel 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Assessor Lisa Bennett

November 2021

Updates

- Ontario County/Honeoye Lake Sewer Plant Expansion
 - The contractor made some improvements to the back parking lot which was suffering wear and tear from construction activity.
- NYS DOT Sediment under the Main St Bridge.
 - Conference call and meeting with NYS DEC and NYS DOT
 - The DOT is supportive of creek maintenance.
 - The DEC is less so due to concern over the ecosystem. After touring the area, they did agree something must be done.
 - They want to develop the plan and have not gotten back to us.
 - MRB Group is working on a plan for the DOT area and a maintenance area next to Mill Creek. The DOT is allowing us to work in their Right of Way.
- Mill Creek Webinar-Possible funding opportunities

- Federal government funding opportunities are being directed to watershed improvements.
- Sidewalk Project MRB Group
 - The DOT comments on this project suggest the a much bigger scope than originally planned with suggested additions like sensors in the roads and at crossings. Supervisor Marshall contacted Representatives Brouk and Gallahan, they are willing to reach out to the DOT.
- Highway/ Bus Facility LED Light Conversion

**Town of Richmond
Town Board
Resolution12 202169**

**RESOLUTION AUTHORIZING TOWN SUPERVISOR TO EXECUTE LEASE ADDENDUM
WITH HONEOYE CENTRAL SCHOOL DISTRICT**

WHEREAS, pursuant to said authority, the Town of Richmond ("Town") and the Honeoye Central School District ("the District") are parties to a Lease Agreement dated June 15, 2015 in which the Town leases a portion of real property located at 8935 Dugan Drive, Richmond, New York ("the Property") through June 30, 2025 ("the Lease"); and

WHEREAS, the District and Town both occupy space within the Property and pay a proportional share of the utility costs pursuant to the Lease; and

WHEREAS, the District and Town seek to upgrade to high efficiency LED lighting on the Property to achieve a substantial utility cost savings; and

WHEREAS, the District and Town will both benefit from the savings resulting from the lighting upgrade; and

WHEREAS, the District and Town seek to enter into a Lease Addendum to outline the parties' proportional financial responsibilities for the cost of the upgrade; and

WHEREAS, Town Law §64(a) authorizes Town Supervisors to execute contracts in the name of the Town with Town Board approval; and it is therefore

RESOLVED that the Town Supervisor is authorized to execute two duplicate originals of the Lease Addendum and forward the executed originals to the Honeoye Central School District and one fully executed copy shall be returned to the Richmond Town Clerk; and it is

FURTHER RESOLVED that a copy of this resolution be provided to the Town Clerk and to the Honeoye Central School District.

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilwoman Yockel 2nd•

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- American Rescue Plan Act of 2021
 - There is a seminar for advising use of these funds.

New Business

- Adding the Honeoye Hamlet Area Transportation Study to the Current Comprehensive Plan
 - The study was previously accepted by the Board. No further action is required.
- Monthly Meetings with Honeoye Central School
 - At last week's meeting
 - Discussion regarding LED conversion of the Highway/Bus garage.
 - Discussion regarding the HCS Capital Improvement Plan.
- Dog Control Contract

Councilman Barnhoorn motioned to authorize the Supervisor to sign the Ontario County Dog Control Agreement for 2022.

Councilman baker 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Public Health Officer Appointment

Town of Richmond

Town Board Resolution

12 2021 70

Appointing a Town Local Health Officer

For the Years 2022 through 2025

**APPOINTMENT OF ONTARIO COUNTY PUBLIC HEALTH DIRECTOR AS
LOCAL HEALTH OFFICER FOR THE Town of Richmond**

WHEREAS, In an effort to continue to comply with the Shared Services Initiative, Ontario County and the Town of Richmond opt to extend the opportunity to share and coordinate the services of the Public Health Director of Ontario County, to act as the Local Health Officer for the Town of Richmond; and

WHEREAS, The Town of Richmond wishes to continue the appointment of the Ontario County Public Health Director as the Town Local Health Officer; and

WHEREAS, The Ontario County Public Health Director, agrees to act at the Local Health Officer for the Town of Richmond, thereby eliminating the need to appoint and pay a local health officer; and

WHEREAS, Part BBB of Chapter 59 of the Laws of 2017 specifically authorizes cooperating municipalities to enter into shared services agreements; and

WHEREAS, The Parties wish extend the Shared Services Agreement providing for the appropriate service; now therefore, be it,

RESOLVED, In consideration of the preceding, and pursuant to New York Public Health Law §320, it is mutually agreed upon between Ontario County and the Town of Richmond, the Ontario County Public Health Director shall be appointed as the Local Health Officer; and be it further

RESOLVED, In furtherance of this appointment, the Ontario County Public Health Director will investigate complaints of public health nuisances arising with the (City or Town) and when necessary to resolve said nuisances will present the facts and recommendations to the (City or Town) Board for their decision and enforcement action; and be it further

RESOLVED, The payment of any costs to abate a public health nuisance shall be a Town cost; and be it further

RESOLVED, The duration of appointment will begin **January 1, 2022** and will end on **December 31, 2025**.

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilman Devan Cornish 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Zoning Board of Appeals and Planning Board 2022 Openings

Councilman Baker motioned to direct the Town Clerk to advertise for the 2022 open Zoning Board of Appeals and Planning Board positions with applications due at the close of business on January 3, 2022.
Copouncilman Barnhoorn 2nd.
All in fasvor.

- Town of Canadice and Town of Bristol Intermunicipal Agreements

Councilman Barnhoorn motioned to authorize Supervisor Marshall to sign the Intermunicipal Agreement with the Town of Bristol and the Intermunicipal Agreement with the Town of Canadice.
Councilman Cornish 2nd.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Town of Richmond Town Board Resolution

12 2021 71

**A RESOLUTION OF APPRECIATION TO BOB STEWART OF HCS, STUDENT
AND COMMUNITY VOLUNTEERS FOR A JOB WELL-DONE IN RE-PAINTING**

THE HONEOYE COMMUNITY GAZEBO

WHEREAS, the Honeoye Community Gazebo is home to many community events; and

WHEREAS, over the years, many organizations have volunteered their time, energy, and effort to maintain the Gazebo with a fresh coat of paint and to keep it looking fresh and attractive to residents and visitors to our Town; and

WHEREAS, in September 2021, Bob Stewart, Teacher and Coach at Honeoye Central School, spearheaded a project with students and community volunteers to re-paint the Gazebo; and

WHEREAS, through this Resolution, the Richmond Town Board wishes to formally recognize, with great appreciation, the following individuals for their hard work:

Teacher: Bob Stewart

Students: Nevaeh R., Maya S., Justin T., Cody S., Jakob P., Patty D., Cayden S., and Dillon T.

Community: Mrs. Piacente, Mrs. Vanderbroek, Mr. Moran, Mr. Young, and Mrs. Cooley; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Richmond wishes to express its collective gratitude to the aforementioned people for a job very well-done in re-painting the Honeoye Community Gazebo; and

BE IT FURTHER RESOLVED, that this Resolution shall be entered into the official minutes of the Town Board and a certified copy thereof shall be sent to Bob Stewart, Honeoye Central School.

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

**Town of Richmond
Town Board Resolution
12 2021 72**

**RESOLUTION OF APPRECIATION: LINDA A. GRACE
TOWN CLERK**

WHEREAS, Linda A. Grace has served the residents and taxpayers for the Town of Richmond with distinction, integrity, and dedication for 12 years in the Town Clerk's office, and

WHEREAS, on January 13, 2009, Linda A. Grace was named Deputy Town Clerk; and

WHEREAS, on November 1, 2010, Linda was appointed by the Richmond Town Board to serve as Town Clerk; and

WHEREAS, on November 8, 2011, Linda was elected Town Clerk in her own right, and re-elected in 2013, 2015, 2017, and 2019; and

WHEREAS, Linda has devoted numerous hours, incurred personal sacrifice, and exhibited outstanding community spirit in her service; and

WHEREAS, Linda's professionalism, unwavering commitment, willingness, and ability to understand and respond to the concerns of the people has been exemplary; and

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Richmond, that Linda Grace is hereby officially commended on behalf of the citizens of Richmond for valuable services rendered to the Town in her official capacity as Town Clerk; and

BE IT FURTHER RESOLVED, this Town Board looks forward to working with Linda A. Grace in her new role as a member of the Richmond Town Board, starting in January 2022; and

BE IT FINALLY RESOLVED, that Linda Grace be furnished a certified copy of this Resolution, which is spread upon the minutes of the December 14, 2021, Town Board meeting.

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Town of Richmond

Town Board Resolution

12 2021 73

**RESOLUTION OF APPRECIATION: ELIZABETH YOCKEL,
COUNCILMEMBER, RICHMOND TOWN BOARD**

WHEREAS, Elizabeth Yockel has served the Town of Richmond with distinction as a member of the Town Board; and

WHEREAS, on February 18, 2020, Liz was appointed by the Town Board to fill out an unexpired term of a Town Board Councilmember; and

WHEREAS, on November 3, 2020, Liz was elected in her own right to the Town Board; and

WHEREAS, as the Town Board's liaison to the Parks and Recreation Committee, Liz has been a consistent champion to enhance our Sandy Bottom Park and Trails, including, but not limited to, involvement with the following initiatives: consulted with the NYS DEC to treat invasive species at the park; coordinated the Trees for Tribes Grant; collaborated with the Parks and Recreation Committee to develop an Educational and Informational Signage Plan, explaining the Native American archeological history of the park, photos and details of flora and faunal found in the park; and partnered with Finger Lakes Community College to set up cameras to observe wildlife in the park; and

WHEREAS, Liz served as a member of the Code Review Committee, offering her helpful insights to bring clarity to our existing and proposed zoning code updates; and

WHEREAS, to help navigate remote meetings use during the COVID-19 pandemic, Liz took the lead in setting up a virtual video and audio-conferencing platform so the Town Board, Planning Board, Zoning Board of Appeals, and many committees could meet virtually from the safety and comfort of their homes, as well as offering residents and taxpayers an opportunity to observe and comment when appropriate; and

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Town Board recognizes and thanks outgoing Richmond Town Council Member Elizabeth Yockel for her contributions and service to the residents and taxpayers of our Town; and

BE FURTHER BE IT RESOLVED, that Elizabeth Yockel be furnished a certified copy of this Resolution, which is spread upon the minutes of the December 14, 2021, Town Board meeting.
Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn Aye

Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Town of Richmond
Town Board Resolution

12 2021 74

**RESOLUTION OF APPRECIATION: JOHN MORSHEIMER,
ZONING BOARD OF APPEALS CHAIRMAN**

WHEREAS, Zoning Board of Appeals Member and Chairman John Morsheimer has notified the Town Board of his decision to step down from his current positions, effective December 31, 2021; and

WHEREAS, on February 13, 2007, John was appointed by the Richmond Town Board to serve as a member of the Zoning Board of Appeals; and

WHEREAS, on July 15, 2008, John was chosen to serve as Chairman of the Zoning Board of Appeals; and

WHEREAS, during his tenure, John demonstrated practical knowledge and good sense in making sound decisions which were in the best interest of the Town of Richmond; and

WHEREAS, that this Town Board hereby recognizes the experience, dedication and exemplary leadership rendered by John Morsheimer as Chairman of the Zoning Board of Appeals; and

NOW, THEREFORE BE IT RESOLVED, that the Richmond Town Board, assembled in open session, on behalf of the residents of Richmond, extends its sincere appreciation to John Morsheimer for his conscientious performance and dedicated years of service; and

BE IT FURTHER RESOLVED, that John Morsheimer be furnished a certified copy of this Resolution, which is spread upon the minutes of the December 14, 2021, Town Board meeting as an expression of our esteem.

Councilman Stephen Barnhoorn motioned to adopt the resolution.

Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn Aye

Councilman David Baker Aye

Councilwoman Elizabeth Yockel Aye

Councilman Devan Cornish Aye

Supervisor Daryl Marshall Aye

**Town of Richmond
Town Board Resolution
12 2021 75**

RESOLUTION OF APPRECIATION: LAURIE KOLB WHITE, CLEANER

WHEREAS, on October 1, 2021, Laurie Kolb White chose to step down from her position as a Cleaner for the Town of Richmond; and

WHEREAS, Laurie was appointed by the Richmond Town Board to this important position on September 26, 2011; and

WHEREAS, for 10 years, Laurie worked tirelessly behind the scenes in order to make sure the Town Hall was kept in pristine condition; and

WHEREAS, as an essential worker, Laurie rose to the occasion during the COVID-19 pandemic last year, ensuring the work environment was clean and safe for Town employees officials, and the general public; and

NOW, THEREFORE, BE RESOLVED, this Town Board, assembled in open session, wishes to recognize Laurie Kolb White for her 10 years of service to the Town; and

BE IT FURTHER RESOLVED, that the Richmond Town Board extends best wishes to Laurie for many years of continued good health and happiness; and

BE IT FINALLY RESOLVED, that Laurie Kolb White be furnished a certified copy of this Resolution, which is spread upon the minutes of the December 14, 2021, Town Board meeting.

Councilman Stephen Barnhoorn motioned to adopt the resolution.
Councilman David Baker 2nd.

Roll call vote was performed by Richmond Town Clerk Linda A. Grace.

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

- Union Contract

Councilman Baker motioned to adopt the Agreement between the Town of Richmond and the International Union of Operating Engineers, Local 158 for the period of January 1, 2022 through December 31, 2024.

Councilman Barnhoorn

Councilman Stephen Barnhoorn	Aye
Councilman David Baker	Aye
Councilwoman Elizabeth Yockel	Aye
Councilman Devan Cornish	Aye
Supervisor Daryl Marshall	Aye

Councilman Baker motioned to move into Executive Session to discuss the employment history of a particular individual.

Councilman Barnhoorn 2nd.

All in favor.

9:02 pm

Councilman Barnhoorn motioned to exit Executive Session

Councilman Baker 2nd.

All in favor.

9:24 pm

No action was taken.

Councilwoman Yockel motioned to adjourn the regular Town Board meeting.

Councilman Barnhoorn 2nd.
All in favor.

9:25 pm

Respectfully submitted,

Linda A. Grace, Richmond Town Clerk

December 14, 2021